Arun District Council
Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF

Tel: 01903 737756
Email: planning@arun.gov.uk
www.arun.gov.uk/planning

West Sussex Highways
Drayton Offices
Drayton Lane
Chichester
West Sussex
PO202AJ

Please ask for:	Breezie Allwright
Email:	breezie.allwright@arun.gov.uk
Telephone:	01903 737500
Our Ref:	BE/85/26/TC
Your Ref:	
Date:	26th October 2026

Dear Sir/Madam,

Town & Country Planning Planning Act 1990 (as amended) s211 Notice

Prior Notification of Work to Tree(s) in a Conservation Area

Development:	Fell 1 No. Leylandii to surface level. This tree is located in the North Bersted Conservation Area.
Location:	Verge Adjacent To 76 North Bersted Street Bersted

Thank you for your notification which was received on 20th October 2026. I am writing to acknowledge that it was accepted as a valid notification on 20th October 2026. On receipt of this letter, if you have any concerns about the way that the Council has described your application you should contact **Breezie Allwright**, the case officer who is dealing with your application.

The Council will publicise this notification by means of a site notice on or near the application site and on our website. **The notice needs to be displayed until the date indicated on it for comments to be made by and for not less than 21 days.** After this period it can be removed. If there are any problems with regards to the site notice (e.g. vandalism), please contact the case officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 26th November 2026. You can follow how your application is progressing on the Council's website:
https://www.arun.gov.uk/planning-application-search

Under section 211 of the Act, the outcome of your application will either be that the Council:
- consider it necessary in the interests of amenity not to permit the proposed works and so will make Tree Preservation Order(TPO);
- decide not to make a Tree Preservation Order and inform you, within 6 weeks from the date the notification was accepted as valid, that you can go ahead within 2 years of the date of the decision;

- decide not to make a Tree Preservation Order and allow the 6 weeks for determination to expire, at which point the work can go ahead so long as it is carried out within 2 years of the date the notification was received.

Finally, can I remind you that it is a criminal offence to carry out works to trees in a Conservation Area without first having the Council's consent. The penalties are the same as those for contravening a Tree Preservation Order (TPO) , for example the owner or anyone who cuts down a tree is liable, if convicted in the Magistrates' Court to a fine up to £20,000.

Please do not hesitate to contact the case officer on the above details if you have any questions or queries.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website https://www.arun.gov.uk/privacy-policy/

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to https://www1.arun.gov.uk/planning-application-finder