Instruction Form for S106 Agreements/Deed of Variations/Supplemental Agreements etc
This form should include the necessary Authority details/signature and will act as a heads of terms.
Once the S106 has been signed off/executed: This instruction will act as a Completion Statement and will be circulated to all relevant officers, along with a copy of the completed S106.

INSTRUCTION AND AUTHORITY

Planning Application Ref: BE/73/19/pl	Today's date: 30/07/2019	Date of the Decision Notice, or Date that the Decision is to be considered if in the future (insert 'not known' if no date yet): Not known yet	**Planning Officer: Julie Grieves not yet allocated to an officer**

What Type of Agreement is it?:
Please tick one of the following:

- S106 Agreement, or
- Pagham Harbour Agreement, or
- Unilateral Undertaking, or
- Deed of Variation, or
- Supplemental Agreement, or
- Other

Who is responsible for this decision?

(see notes opposite: only complete this box and sign here if this is an OFFICER [redacted] (signature of Officer with the power). Print Name [illegible] **Constitution Issue 8: Part 4 Section 3 Paragraph 3.1.1.**	**You need to tell Legal Services who is making the Decision on this S106.** (NB Pagham Agreements – The authority will not be known at validation stage so please note accordingly – Legal Officer to check later) • If this is an OFFICER Decision, sign and print your name in the box opposite ⇦, or • If this is a Development Control Decision that has already been made you will need to provide: **Date of Development Control Meeting: xx/xx/xx** **Minute Number: xxxxxx**, or • If this is for Development Control to make the Decision in the future, please provide the date of the future meeting or insert **'to be advised'** if the date has not been set **Date of Future Development Control Meeting:To Be Advised**
Full name(s) of Freeholders/Leaseholders: (ideally the developer will have completed a recent land registry search which should be attached as well)	Names: • Paul Mullins • Luciana Merante-Gianolio • X • X • x

- **Check!** Please attach a plan with the site outlined in red and complete a brief description of the development:
- **Check!** Any land registry searches that have been provided by the Applicant/Agent should be sent with the plan and draft agreement.

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HEADS OF TERMS

Planning Officer to set out the Heads of Terms below:

Financial obligation(s) summary or change	Trigger Point	Amount	Due to (ADC, WSCC, NHS, other)	Destination/ project	5% or £15,000 for related projects	Spend by restriction
Pagham Harbour Contribution to be paid on completion of deed	Paid 300719	871.00				

NON-FINANCIAL Obligation Summary	Trigger Point	Due To (ADC, WSCC, Other)	Department/Officer to Confirm Compliance

COMPLETION REPORT

To be completed by Legal Services when the Agreement has been registered and finalised, then circulated to interested parties:

Seal Register Number:	Date of Agreement (or original deed/agreement if this is a variation/supplemental):
320/2019	12 August 2019
Statement completed by (Legal Officer) [redacted]	

Please distribute com[redacted] Sue Dudley (Deed Store), Ros Bentley (S106 Monitoring Officer), N[redacted] @arun.gov.uk

Legal Ref: «oppo_c[redacted]