Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mrs S Leeson
Neame Sutton Limited
West Suite
Coles Yard Barn
North Lane
PO8 0RN

Our Ref: BE/73/19/PL
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

23rd July 2019

Dear Mrs Leeson

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Full Planning Permission

Development The Conversion of the Annexe to a separate unit of accommodation (Studio) - This application may affect the character and appearance of the North Bersted Conservation Area. This application may affect the setting of a Listed Building

Location Dove Cottage 76 North Bersted Street Bersted

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Pagham Harbour Management Contribution Legal Agreement

I am still awaiting a hard copy of a signed, completed, legal agreement. Please forward accordingly.

For further guidance or to obtain the documents as required above please refer to our website: http://www.arun.gov.uk/making-a-planning-application

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **6th August 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

pincag2

Yours sincerely



Neil Crowther