

Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF  
[www.arun.gov.uk](http://www.arun.gov.uk)



**From:** Nik Antoniou [REDACTED]  
**Sent:** Tuesday, February 20, 2024 8:10 AM  
**To:** Julie Grieves <Julie.Grieves@arun.gov.uk>  
**Subject:** Re: BE/89/22 - Walnut Tree Cottage

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Hi Julie

Perfect that crystals clear and thanks for clarifying

Kind regards

Nikolas Antoniou  
BSc HONS DIPTP MRTPI  
Chartered Town Planner  
For and on behalf of NJA Town Planning Limited  
[REDACTED]

[www.njatownplanningltd.co.uk](http://www.njatownplanningltd.co.uk)



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On Tue, 20 Feb 2024 at 07:49, Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)> wrote:

Hi Nik,

The version I sent you was the 'agents version', just for your records. Mrs Sable also received her own copy (addressed to her), and a copy is also sent to Landcharges (addressed to them).

Once the Liability is sent, no further documents are sent to the agent.

I hope that clarifies the situation.

Many thanks,

**Julie Grieves,**

**Senior CIL Officer, Planning**

T: 01903 737947

E: [julie.griev@arun.gov.uk](mailto:julie.griev@arun.gov.uk)

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**From:** Nik Antoniou [REDACTED]  
**Sent:** Monday, February 19, 2024 5:05 PM  
**To:** Julie Grievs <[Julie.Grievs@arun.gov.uk](mailto:Julie.Grievs@arun.gov.uk)>  
**Subject:** Re: BE/89/22 - Walnut Tree Cottage

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Hi julie

Would you mind changing the address on the letter to

Mr M Sable

Land adj to Walnut Tree Cottage

Shripney Lane

Bersted

PO22 9NR

The land, its ownership and development are nothing to do with NJA Town Planning Ltd

When the CIL Form was completed (see attached) it was in the name of the applicant and signed as the Applicant so any CIL related paperwork should align with the form. NJA didn't sign as agent and shouldn't be named on any correspondence.

If you could correct it, it would be much appreciated. I will then pass the corrected paperwork to the Applicant.

Kind regards

Nikolas Antoniou

BSc HONS DIPTP MRTPI

Chartered Town Planner

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On Mon, 19 Feb 2024 at 13:54, Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)> wrote:

Attached is your copy of the Liability Notice.

We have here that they will be self build but no form 7 or form 2 have been received as yet.

Thanks,

Julie

**Julie Grieves,**

**Senior CIL Officer,** Planning

**T:** 01903 737947

**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)

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**From:** Nik Antoniou [REDACTED]  
**Sent:** Monday, February 19, 2024 12:56 PM  
**To:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>  
**Subject:** Re: BE/89/22 - Walnut Tree Cottage

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Hi Julie

Could you resend the CIL paperwork for the earlier scheme so I can see the amount.

Thanks

Kind regards

Nikolas Antoniou

BSc HONS DIPTP MRTPI

Chartered Town Planner

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On Mon, 19 Feb 2024 at 10:41, Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)> wrote:

Hi Nik,

As the application did not include an increase in floor space, the chargeable development is BE/69/21/PL. CIL Ref 1074.

When you are ready to commence, use the details above.

We have changed our processes now and issue an email confirming, I must have missed this application, apologies for that!

Thanks,

Julie

**Julie Grieves,**

**Senior CIL Officer,** Planning

**T:** 01903 737947

**E:** [julie.grieves@arun.gov.uk](mailto:julie.grieves@arun.gov.uk)

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**From:** Nik Antoniou [REDACTED]  
**Sent:** Monday, February 19, 2024 10:04 AM  
**To:** Julie Grieves <[Julie.Grieves@arun.gov.uk](mailto:Julie.Grieves@arun.gov.uk)>  
**Subject:** BE/89/22 - Walnut Tree Cottage

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Hi Julie

I hope you are well

Can you advise what the CIL amount would be for the attached ?

I cant seem to locate a letter that sets out what the CIL charge would be.

Kind regards

Nikolas Antoniou

BSc HONS DIPTP MRTPI

Chartered Town Planner

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