

22nd October 2026

Isabel Kendrick
Bognor Counselling & Training CIC
Tradewinds Business Centre,
Heath Place, Ash Grove,
Bognor Regis
PO22 9SL

Case Officer: Hebe Smith
Telephone: 01903 737626
Email: hebe.smith@arun.gov.uk

Dear Sir/Madam,

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015

Application No: BE/66/26/PL
Site Address: Heath Place Ash Grove Bognor Regis PO22 9SH
Description of works: Installation of an external passenger lift. Is in CIL Zone 4 (Zero Rated) as other development.

Thank you for your internet representation made on 22nd October 2026 which has been recorded as support with the comments as follows:

OWPC87701

Support for planning application BE/66/26/PL - Tradewinds Business Centre

At Bognor Counselling & Training CIC, we support some of the most vulnerable and marginalised residents in the local area. We strongly support the proposed installation of an external Disabled Access Platform Form Lift (DDA) at Tradewinds Business Centre.

Accessible premises are an essential part of making our services available to the people who need them. Residents seeking counselling, therapeutic and advocacy support already face considerable personal, social and health-related challenges. Physical access to the building should not create a further barrier to receiving support or deepen the exclusion experienced by people who are already marginalised.

The current access arrangements have direct consequences for the people we support and for our organisation. We already have to make alternative arrangements for clients to be seen at other, more accessible premises. This incurs additional costs that are unsustainable for our CIC. Although we make these arrangements to ensure that people can receive the support they need, the ongoing expense places a financial strain on our ability to provide accessible services.

These difficulties also affect our staff. Disabled members of staff have to find alternative places to work because the premises do not meet their access needs. There is therefore an existing and demonstrable need for improved access for both those receiving support and those delivering it.

The proposed lift would help address these barriers, reduce the need for alternative premises and their associated costs, and enable more clients, staff and visitors to use the centre with greater independence and dignity. Its benefits would extend beyond wheelchair users to people whose disabilities or health conditions make using the existing rather steep stairs difficult, painful or exhausting.

We ask the council to give substantial weight to these practical accessibility and inclusion benefits. The proposed lift would address an identified need, support a more inclusive workplace and help us provide sustainable, accessible services for some of our community's most vulnerable residents. We strongly encourage the council to approve the application.

Unfortunately, it is not possible for the council to respond to comments on planning applications but your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments including your name and address on the website. The website is updated once a day in the evening so it may take up to 24 hours for it appear on there. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so. If you do not wish your comments to appear on the website or on the file you will need to confirm this by emailing to planning@arun.gov.uk and I will arrange for it to be destroyed although this means that the content will then be disregarded.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at :<https://www.arun.gov.uk/what-happens-next>.

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the council's website <https://www.arun.gov.uk/planning-application-search>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to
<https://www1.arun.gov.uk/planning-application-finder>