

C R Barrow & Associates Limited  
Studio 1  
Manor Nursery  
Lagness Road  
Chichester  
PO20 1LJ

Please ask for: Mrs D Johnson  
Email: [daun.johnson@arun.gov.uk](mailto:daun.johnson@arun.gov.uk)  
Telephone: 01903 737762  
Our Ref: BE/63/20/HH  
Your Ref:  
Date: 3rd July 2020

Dear Mr Barrow,

**Town & Country Planning Act 1990 (as amended)**  
**Town & Country Planning (Development Management Procedure) (England) Order 2015**

**Application for Planning Permission for Works or Extension to a Dwelling**

**Development:** Conversion of garage to one bed annex with single storey extension.  
**Location:** 414 Chichester Road Bersted PO21 5DR

After examining details of the submitted documentation, I am unable to validate this application. In the absence of any further information from you, I have now recorded it as 'Incomplete'. Arrangements will be made to refund any fee paid, if applicable

If you intend to proceed with your proposal at a later date, you should re-submit a fresh application with all the documentation in accordance with any advice given to you by this office.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website [www.arun.gov.uk/planning-privacy-statements](http://www.arun.gov.uk/planning-privacy-statements)

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.