

Mr John Freeman
The Rookery
North Bersted Street
Bersted
PO229AH

Please ask for: Hannah Riddle
Email: hannah.riddle@arun.gov.uk
Telephone: 01903 737646
Our Ref: BE/55/22/T
Your Ref:
Date: 30th May 2022

Dear Mr Freeman,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: Reduce height by 3m and 2 m on north, east & west sides to 1 Sycamore tree within the North Bersted Conservation area. This tree is located in the rear garden close to neighbours Tree has a co-dominant trunk with included bark .Cut back to previous reduction marks to reduce sail effect. My tree surgeon (Kevin Wymbs) suggests a 4 m reduction in height.

Location: The Rookery North Bersted Street Bersted PO22 9AH

Thank you for your recent application which I received on 29th May 2022. It is being validated by Hannah Riddle who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

If providing additional documents or information, please email it directly to us at: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **13th June 2022** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to extend the time scale.

If you made a paper application and did not provide an email address, please could you do so to enable

us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website
<https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to
<https://www1.arun.gov.uk/planning-application-finder>