

MR & MRS E SOOTHILL  
1 DAVIDS CLOSE, BOGNOR REGIS  
WEST SUSSEX. PO21 5TR



21<sup>st</sup> April 2011

**RE: Planning Portal reference PP-01464112**

Dear Sir,

I am pleased to advise that we have uploaded plans and supporting documents via the online portal for a proposed extension to 1 Davids Close Bognor Regis.

This application follows a previous application made for the site –Ref BE/36/10.

We hope the plans now submitted can be considered favourably as the proposed extension is now single storey and occupies considerably less of the open green space between our house and the road.

I discussed the associated fees for this subsequent application with a lady from the technical support unit who advised that no further fees would be payable provided that:

1. This applications is submitted within a year of the previous application.
2. The application is made by the same person concerning the same site as the previous application.

I believe we meet the above criteria although the previous application was made by an agent (Home Plan-IT Ltd) on our behalf. This time we have made the application directly but I assume and hope that will not affect the fee waiver.

Please note that the required block plan has been included in Sheet 1 of the site plans and as such has not been uploaded separately.

We look forward to the decision date.

Yours sincerely

Edward Soothill