

Sussex Building Consultancy Limited
3 Northcote Road
Bognor Regis
PO21 5LZ

Date: 23rd June 2026

Please ask for: Hebe Smith

Tel: 01903 737626

Your Ref:

Our Ref: BE/41/26/NMA

Dear Mr Moore,

**Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
(as amended) - Article 10**

Non material amendment following the grant of BE/9/15/PL for a change in door and fenestration design and layout.

Workshop Rear of 15 Royal Parade Royal Parade North Bersted Bognor Regis PO21 5AJ

I refer to your recent application for a Non Material Minor Amendment.

Non-material amendments are considered to be those changes which are insignificant and do not change the intensity, form or description of the original planning permission. They cannot change the intensity of the original planning permission, result in a change to the description of the application or conflict with any conditions of the original permission.

These proposals have been accepted as Non-Material Amendments because they do not materially alter the appearance of the building, or result in overlooking impacts on neighbouring occupiers. They can therefore be considered under section 96A of the Town and Country Planning Act 1990.

From the information submitted I am able to take the alterations as a Minor Amendment to BE/9/15/PL.

The approved floor plans and elevations are now those submitted as part of this application on 15 June 2026:

- Proposed Ground Floor Plan rev A
- Proposed Plot Plan rev A
- Proposed Elevations and Section rev A

I trust this information is of assistance to you.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning