



Mr M Norrell
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Arun District Council
Arun Civic Centre
Maltravers Road
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BE/3/20/HH

Your Ref:

**Please ask for:
Sian Eggington
0121 2341390**

4th February 2020

Dear Mr Norrell

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Householder Planning Permission**

Development Two storey side extension
Location 3 Central Avenue Bersted

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Form

Please confirm in writing your acceptance of the amended description.

Two storey side extension

Block Plan: You are required to have dimensions to all site boundaries. Currently the one to the rear boundary is missing, please amend or with your permission we can add it for you.

Inconsistent: The size and shape of the extension is inconsistent between the block plan and proposed plans.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **18th February 2020**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' with a flourish and a period.

Neil Crowther