

Instruction Form for S106 Agreements/Deed of Variations/Supplemental Agreements etc
This form should include the necessary Authority details/signature and will act as a heads of terms.

Once the S106 has been signed off/executed: This instruction will act as a Completion Statement and will be circulated to all relevant officers, along with a copy of the completed S106.

INSTRUCTION AND AUTHORITY

Planning Application Ref: BE/29/19/PL & BE/37/19/PL	Today's date: 10/04/2019	Date of the Decision Notice, or Date that the Decision is to be considered if in the future (insert 'not known' if no date yet): No date yet	Planning Officer: Mr D Easton
What Type of Agreement is it? Please tick <u>one</u> of the following: • S106 Agreement, or • ~~Pagham Harbour Agreement, or~~ • ~~Unilateral Undertaking, or~~ • ~~Deed of Variation, or~~ • ~~Supplemental Agreement, or~~ • Other			
Who is responsible for this decision?			
(see notes opposite: <u>only complete this box and sign here if this is an OFFICER Decision</u>) X  (signature of Officer with the power): Print Name: xxxxxxxxxx Constitution Issue 8: Part 4 Section 3 Paragraph 3.1.1.		<u>You need to tell Legal Services who is making the Decision on this S106.</u> (NB Pagham Agreements – The authority will not be known at validation stage so please note accordingly – Legal Officer to check later) • If this is an OFFICER Decision, sign and print your name in the box opposite , or • If this is a Development Control Decision that has already been made you will need to provide: Date of Development Control Meeting: xx/xx/xx Minute Number: xxxxxxxx, or • If this is for Development Control to make the Decision <u>in the future</u>, please provide the date of the future meeting or insert 'to be advised' if the date has not been set Date of Future Development Control Meeting: xx/xx/xx or To Be Advised	
Full name(s) of Freeholders/Leaseholders: (ideally the developer will have completed a recent land registry search which should be attached as well)		Names: • X • X • X • X • x	
• Check! Please attach a plan with the site <u>outlined in red</u> and complete a brief description of the development: • Check! Any land registry searches that have been provided by the Applicant/Agent should be sent with the plan and draft agreement.			

HEADS OF TERMS

Planning Officer to set out the Heads of Terms below:

Financial obligation(s) summary or change	Trigger Point	Amount	Due to (ADC, WSCC, NHS, other)	Destination/ project	Spend by restriction
WSCC – Primary Education	TBC by WSCC	£29,591 (plus £302,385 from original outline approval)	WSCC	To be spent on additional facilities at Southway Primary School, Bognor Regis	Ten (10) years of the date of receipt of final instalment of the Contribution.
WSCC – Secondary Education	TBC by WSCC	£28,591 (plus £325,431 from original approval)	WSCC	To be spent on phase 1 of the new secondary school for Arun. [this needs to be more specific discuss with WSCC]	Ten (10) years of the date of receipt of final instalment of the Contribution.
WSCC – 6 th Form	TBC by WSCC	£7,340 (plus £94,839 from original approval)	WSCC	To be spent on additional facilities at The Regis School Sixth Form.	Ten (10) years of the date of receipt of final instalment of the Contribution.
WSCC – Libraries	TBC by WSCC	£2,536 (plus £35,167 from original approval)	WSCC	To be spent on a project to enhance library space with improved digital access at Bognor Regis Library.	Ten (10) years of the date of receipt of final instalment of the Contribution.
WSCC – Highways	TBC by WSCC	£77,987.25	WSCC	Contributions towards the A29 realignment [specific aspect of project to be confirmed].	Ten (10) years of the date of receipt of final instalment of the Contribution.
WSCC – Fire & Rescue	TBC by WSCC	£235 (plus £3,348 from original approval)	WSCC	Towards the installation of additional fire safety equipment to vulnerable persons homes in West Sussex Fire Rescue Services Northern Area Serving Bersted.	Ten (10) years of the date of receipt of final instalment of the Contribution.
Pagham Harbour SAMM	Prior to first occupation.	£86,229	ADC	Contribution towards the strategic approach to access management at Pagham Harbour	Ten (10) years of the date of receipt of final instalment of the Contribution.
Affordable Housing		30% affordable housing units, 75% rented and 25% intermediate housing.	ADC		
Playing Pitch Contribution	TBC	£23,861	ADC	Financial contribution towards enhancement of the quality of the playing pitch at Jubilee Playing	Ten (10) years of the date of receipt of final instalment

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Sports Hall Contribution	TBC	£39,352	ADC	Fields, Bersted. Arun Leisure Centre – Provide additional multi use health & fitness/studio space and dry changing to increase capacity and overall customer experience.	of the Contribution. Ten (10) years of the date of receipt of final instalment of the Contribution.
Swimming Pools Contribution	TBC	£42,252	ADC	Arun Leisure Centre - Expansion and reconfiguration of wet side changing rooms, incl. conversion to changing village to increase capacity, functionality & overall customer experience.	Ten (10) years of the date of receipt of final instalment of the Contribution.
3G Pitch Contribution	TBC	£5,852	ADC	Arun Leisure Centre 3G Pitch - For improvements to the 3G pitch at Arun Leisure Centre to increase capacity and overall customer experience.	Ten (10) years of the date of receipt of final instalment of the Contribution.
NHS	TBC	£10,127 (plus £79,020 from original approval)	ADC	Contribution towards the costs of Bersted Green Surgery and the extension for Grove House Surgery.	Ten (10) years of the date of receipt of final instalment of the Contribution.
Sussex Police	TBC	£16,212.31	ADC	• Officer start-up equipment cost, recruitment & training (Bersted Neighbourhood Policing Team (NPT)) - £3,027.87 • Staff start-up equipment cost & training (Bognor Regis Police Station) - £1,006.72 • Premises – Bognor Regis Police Station - £8,782.02 • Fleet – Peverel (Sompting) Neighbourhood Policing Team (NPT) - £3,395.70	Ten (10) years of the date of receipt of final instalment of the Contribution.
PROW improvements	TBC	£4,500 (plus £50,000 from original approval)	WSCC	Towards the improvement of the public right of way running along the southern boundary of the Site and towards the improvement of the wider PROW network within the vicinity of the site.	Ten (10) years of the date of receipt of final instalment of the Contribution.

NON-FINANCIAL Obligation Summary	Trigger Point	Due To (ADC, WSCC, Other)	Department/Officer to Confirm Compliance

COMPLETION REPORT

To be completed by Legal Services when the Agreement has been registered and finalised, then circulated to interested parties:

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Seal Register Number: <i>256/2019</i>	Date of Agreement (or <u>original deed/agreement</u> if this is a variation/supplemental): <i>DoV 9/10/19. (orig. BG/18/17/PL)</i>
Statement completed by: (Legal Officer)	

Please distribute completed statement to: The Planning Officer, Sue Dudley (Deed Store), Ros Bentley (S106 Monitoring Officer), Nicola Spencer (Planning) and landcharges@arun.gov.uk

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