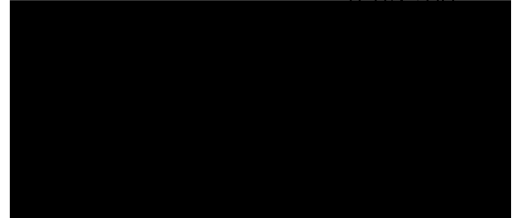




Our Ref: 1805/wtm
20 March 2018

St Johns House
St Johns Street
Chichester
West Sussex
PO19 1JH

Directorate of Planning & Housing
Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF



Dear Sir

**Flat roof extension and drop kerb: 24 Winston Close, Bognor Regis, West Sussex
PO21 5DE**

We enclose our clients Lawfull Development Certificate Planning submission in respect of the above, together with pdf copies of each of our drawings 1805 P 01 location and block plans, 02 floor plan and 03 elevations as existing, 04 plans and 05 elevations as proposed together with validation check lists.

We anticipate the submission will be £ 103.00, should this not be the case please inform us by return. Our clients payment to follow.

The proposals are for a flat roof extension to the kitchen as a garden / dining room that would be expected to be permitted development, to adapt to the changing needs of the users over the life span of the building. The driveway drop kerb will also be extended across the site width to ease parking access.

The scale and volume of the extension is in keeping with the setting and compliments the scale and massing of the existing and adjacent buildings. The extension will not affect the amenity of neighbouring property and will achieve high quality in design.

Please contact us if you require further information or have any queries.

Yours sincerely

Will Matthews

William Matthews
Hda projects

Director: William Matthews

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Architectural Services and Building Design Consultants