

Laura Mills

From: Laura Mills
Sent: 20 May 2026 14:01
To: [REDACTED]
Subject: BE/35/26/HH 94 Stroud Green Drive, Bersted
Attachments: Householder Validation Requirements List 2024.pdf

Dear Mr Light,

Thank you for your recent planning application. I regret that I cannot accept the application until the following matters have been resolved:

1. Location plan – please amend the red edge so that it goes around the entire site. (Currently the red edge does not go through the house)
2. Block plan – please show the location of the proposed porch on the plan and hatch or highlight this.
3. Elevations and floor plans – these need to be scalable plans in a pdf format to a scale of either 1:50 or 1:100. We cannot accept the plans in the format you have provided them.
4. Biodiversity enhancement statement – this statement should state how you have sought to improve the existing onsite natural environment. This can be as straightforward as providing a statement to say you are going to add a bat box or bird box or whatever you wish that would improve biodiversity.

I have attached the householder validation requirements list which provides further detail. If you wish to appoint an agent to deal with the application on your behalf, a list of agents registered with the Royal Town Planning Institute can be found on their website www.rtpiconsultants.co.uk

Please can you provide the information by 3rd June.

Thank you.

Laura Mills
Technical Support Assistant, Planning Services

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To register to receive notification of planning applications in your area please go to
<https://www1.arun.gov.uk/planning-application-finder>

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