



BuildTEC
Flat 2
23 High Street
Emsworth
PO10 7AQ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BE/187/16/HH

Your Ref:

**Please ask for:
Charlotte Spencer
01903 737711**

2nd February 2017

Dear Mr Peter Terry

**Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Householder Planning Permission**

Development Two story rear extension to property, to provide added living space and fourth bedroom
Location 6 Sunningdale Gardens Bersted

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Location Plan

The site is no longer outlined in red on the location plan.

Block Plan

The block plan is required to show the proposed works and the distance from these works to the boundary lines.

Plans Inconsistent

Both front and rear elevations are showing the garage on the left. This is incorrect. Please amend accordingly;

The position of the windows/doors are inconsistent between the proposed ground floor plan and rear elevation

Flood Risk Assessment

This application requires a Flood Risk Assessment. The Environment Agency website provides information on what should be included and provides templates for some of the lower risk applications. Please refer to the Local Validation Requirements for further details and contact details for the Environment Agency.

pincag2

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **16th February 2017**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a long, sweeping horizontal line underneath.

Karl Roberts