



The Seaman Partnership Ltd
Unit 2
Martins Barn
Birdham Road
Chichester
PO20 7BX

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BE/180/16/PL

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

Dear Mr Seaman

10th January 2017

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission**

Development 1 No. dwelling. This application affects the setting of a Listed Building.

Location Land adj to 2 North Bersted Street Bognor Regis

Thank you for your recent application which I received on 8th December 2016. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan Amend

Please submit 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 or 1:2500 for rural areas. Further details of what must be included on the plan can be found in the National Validation Requirements. Please provide one named road.

Block Plan Amend

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500 or 1:200. Further details of what must be included on the plan can be found in the National Validation Requirements. Please show the access within the red edge.

Please provide a full West elevation.

Please sign and date Certificate B and serve notice on West Sussex County Council (C Road) and return accordingly.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **24th January 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

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Yours sincerely

A handwritten signature in black ink, appearing to be 'KAR' with a stylized flourish underneath.

Karl Roberts
Director Planning & Economic Regeneration