

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF  
[www.arun.gov.uk](http://www.arun.gov.uk)

To register to receive notification of planning applications in your area please go to  
<https://www1.arun.gov.uk/planning-application-finder>



**Our priorities...**

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 
--	---	---	--	--

**From:** Emma Sheppard <Emma.Sheppard@arun.gov.uk>  
**Sent:** 22 December 2025 12:34  
**To:** Planning.Responses <Planning.Responses@arun.gov.uk>  
**Cc:** David Easton <David.Easton@arun.gov.uk>; Daniel Vick <Daniel.Vick@arun.gov.uk>  
**Subject:** FW: BE/16/25/RES

Good afternoon

Please can this email be uploaded to the above application. It refers to an EoFT.

Kind regards

Emma

**Advanced leave notice: Monday 22<sup>nd</sup> December to Monday 5<sup>th</sup> January**

**Emma Sheppard BA (Hons) MRTPI**

Principal Planning Officer

Planning Services






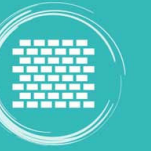


E: [emma.sheppard@arun.gov.uk](mailto:emma.sheppard@arun.gov.uk)

*Working days Tuesday-Friday*

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

[www.arun.gov.uk](http://www.arun.gov.uk)

**Our priorities...**

 <b>Improving the wellbeing of Arun</b>	 <b>Delivering the right homes in the right places</b>	 <b>Supporting our environment to support us</b>	 <b>Fulfilling Arun's economic potential</b>	 
---	--	--	---	--

**Note:** I occasionally send emails outside of working hours. If this arrives outside your normal working hours, please do not feel compelled to respond immediately.

---

**From:** Karen Barnes [REDACTED]

**Sent:** 22 December 2025 11:59

**To:** Emma Sheppard <[Emma.Sheppard@arun.gov.uk](mailto:Emma.Sheppard@arun.gov.uk)>; Taylor Cherrett [REDACTED]  
David McGougan [REDACTED]

**Cc:** David Easton <[David.Easton@arun.gov.uk](mailto:David.Easton@arun.gov.uk)>; Daniel Vick <[Daniel.Vick@arun.gov.uk](mailto:Daniel.Vick@arun.gov.uk)>

**Subject:** RE: BE/16/25/RES

**CAUTION:** This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Hi Emma/David,

I am around today but was in a meeting, apologies. We are content with the extension of time until 22<sup>nd</sup> December.

Many thanks,  
Kare

**Karen Barnes**  
Associate Director

**Turley**  
[REDACTED]  
[REDACTED]

We are a CarbonNeutral® certified company.

We support blended flexible working which means that co-owners will respond to you during their working hours and we appreciate that you will respond during

Our co-owners are contactable in the usual ways and we suggest using mobile numbers in the first instance.



Think of the environment, please do not print unnecessarily

This e-mail is intended for the above named only, is strictly confidential and may also be legally privileged. If you are not the intended recipient please do not read, print, re-transmit, any attachments. Instead, please notify the sender and then immediately and permanently delete it. Turley bank account details will not change during the course of an instruction and bank account details via email. If you are in any doubt, please do not send funds to us electronically without speaking to a member of our team first to verify our account details. We will not make payments into an incorrect bank account. Turley is a trading name of Turley Associates Ltd, registered in England and Wales Registered No 2235387 Registered Office 6 Atherton Street, London, EC2A 4PU. Terms and Conditions

**From:** Emma Sheppard <[Emma.Sheppard@arun.gov.uk](mailto:Emma.Sheppard@arun.gov.uk)>

**Sent:** 22 December 2025 11:38

**To:** Karen Barnes [REDACTED] Taylor Cherrett [REDACTED] David McGougan [REDACTED]

**Cc:** David Easton <[David.Easton@arun.gov.uk](mailto:David.Easton@arun.gov.uk)>; Daniel Vick <[Daniel.Vick@arun.gov.uk](mailto:Daniel.Vick@arun.gov.uk)>

**Subject:** RE: BE/16/25/RES

Good morning both,

I have tried to call you both but am presuming you are on leave therefore won't have seen David's email.

Just wondering if [@David McGougan](#) would be agreeable to extend the time until today.

I have copied Daniel Vick in as I am finishing for leave at midday today.

Kind regards

Emma

**Advanced leave notice: Monday 22<sup>nd</sup> December to Monday 5<sup>th</sup> January**







**Emma Sheppard BA (Hons) MRTPI**  
Principal Planning Officer  
Planning Services



**E:** [emma.sheppard@arun.gov.uk](mailto:emma.sheppard@arun.gov.uk)

**Working days Tuesday-Friday**

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF  
[www.arun.gov.uk](http://www.arun.gov.uk)

Our priorities...				
 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 

**Note:** I occasionally send emails outside of working hours. If this arrives outside your normal working hours, please do not feel compelled to respond immediately.