



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF

Mr T Murray
6 Middleton Court
Elmer Road
Middleton on Sea
Bognor Regis
PO22 6EH

Our Ref: BE/157/12/

Your Ref:

Please ask for:

Dear Mr Murray

1st November 2012

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Planning Permission

Development Application for a minor material amendment of previously approved planning permission BE/71/12 - re-position and re-orientate the garage

Location Goldcrest Babsham Lane Bersted

Thank you for your recent application which I received on 22nd October 2012. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

No fee accompanied your application as is required by the Regulations. I suggest that the required fee is £170 and would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

Please provide the above by **15th November 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

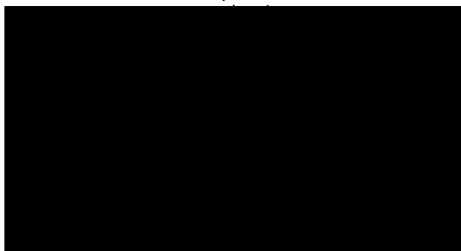
For further guidance or to obtain the documents as required above please refer to our website:

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

pincag

Yours sincerely



Karl Roberts
Assistant Director Planning & Economic Regeneration