



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries

Mr T Murray
6 Middleton Court
Elmer Road
Middleton on Sea
Bognor Regis
PO22 6EH

Our Ref: BE/157/12/

Your Ref:

Please ask for:

26th November 2012

Dear Mr Murray

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Full Planning Permission

Development Application for a minor material amendment of previously approved planning permission BE/71/12 - re-position and re-orientate the garage
Location Goldcrest Babsham Lane Bersted

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

No fee accompanied your application as is required by the Regulations. I suggest that the required fee is £170 and would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices) ✓

For further guidance or to obtain the documents as required above please refer to our website:

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **10th December 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely,

Karl Roberts

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