



Mr J Hudson
375 Chichester Road
Bersted
West Sussex
PO21 5AT

Arun District Council
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Our Ref: BE/12/19/L

Your Ref:

Please ask for:

Mrs J Grieves

01903 737500 x 37448

7th February 2019

Dear Mr Hudson

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Application for Listed Building Consent

Development Listed Building Consent to replace dining room window with triple glazed plastic windows. Reduce size of replacement window. Replace bathroom & bedroom window at rear. The wooden back door in the dining room needs replacing to composite door.
Insulate rear outside dining room wall. Cladded & insulated with Marley Weatherboard. Replace the old existing guttering on the entire house from old plastic to deep fill cast iron effect guttering. Replace the rotten front door with a composite door. Repair the front sash windows.

Location 375 Chichester Road Bersted

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Location Plan

Please submit 1 electronic or 3 paper copies of an amended location plan at a scale of 1:1250 or 1:2500 for rural areas showing the site area edged in red and 2 named roads

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **21st February 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther