



Mr J Hudson
375 Chichester Road
Bersted
West Sussex
PO21 5AT

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: BE/12/19/L
Your Ref:

Please ask for:
Mrs J Grieves
01903 737500 x 37448

Dear Mr Hudson

28th January 2019

Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed Building

Development Listed Building Consent to replace dining room window with triple glazed plastic windows. Reduce size of replacement window. Replace bathroom & bedroom window at rear. The wooden back door in the dining room needs replacing to composite door.
Insulate rear outside dining room wall. Cladded & insulated with Marley Weatherboard. Replace the old existing guttering on the entire house from old plastic to deep fill cast iron effect guttering. Replace the rotten front door with a composite door. Repair the front sash windows.

Location 375 Chichester Road Bersted

Thank you for your recent application which I received on 21st January 2019. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide existing & proposed details/elevations (to scale) of the windows to be replaced.

Please provide elevations of the existing & proposed elevation to show the proposed cladding.

Please provide proposed details/manufacturers details of the existing & proposed guttering.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **11th February 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning