

Julie Grieves

From: Julie Grieves
Sent: 20 November 2019 11:04
To: [REDACTED]
Subject: BE/117/19/HH - 29 Westfield, Bersted

Dear Mr Agostinelli,

It has come to our attention that the application processed for the above address is incorrect. The following matters need attending to before the application can 'go live' again

1. As the works involve highway land, Certificate B on the application form needs to be signed and a Article 13 Notice needs to be served on West Sussex County Council (attached)
<https://www.arun.gov.uk/download.cfm?doc=docm93jjm4n6775.pdf&ver=6487>
2. The red edged site area **MUST** include all areas that form part of the application. Therefore the wall & drop kerb must be included within the red edge.
3. The block plan must show the position of the proposed works highlighted as clear visibility splays. This information can be found at West Sussex County Council.

I have placed the application back 'on hold' and await the further information. If you could provide the information by Tuesday 4th December.

Apologies this was not picked up sooner.

Kind regards

Julie

Julie Grieves - (Working days Monday 8.30am-2.15pm, Tuesday 8.30am-4.45pm, Thursday & Friday 8.30am-2.15pm)

| Technical Support Unit Assistant, Planning Department, Directorate of Place, [Arun District Council](#) |

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Julie Grieves

From: Julie Grieves
Sent: 22 November 2019 13:36
To: [REDACTED]
Subject: RE: For attain Mrs J Grieves BE/117/19/HH

Good afternoon Hugo,

Thank you for the extra information.

The location/block is still incorrect. The wall needs to be within the application site area as it forms part of the application.

Please forward amended plans accordingly.

Kind regards

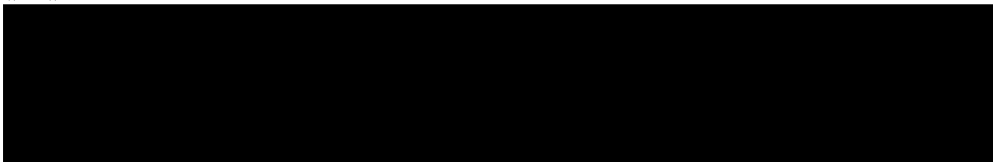
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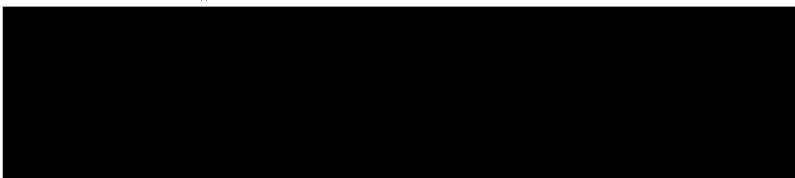
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Nicky Moore | Technical Support Assistant, Planning Department, Arun District Council | Location: First floor, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF

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Dear Mrs Grieves,

I am writing on behalf of Mr Agostinelli with regards to a planning application in relation to 29 Westfield, Berstead Ref BE/117/19/HH

Further to your letter I can confirm:

1. The online portal application has been amended and Certificate B has been signed.

2. I attach a signed copy of an Article 13 Notice as requested

3. I have amended the plans to show the application site, outlined in red, including the drop kerb and wall.

4. I have also amended the plan to clearly show the proposed works highlighted as clear visibility splays.

The amended plan is attached and I have also uploaded this onto the online portal.

Regards

Hugo Butterworth (on behalf of the applicants)

Julie Grieves

Hi Julie,

Hopefully the attached certificate is now ok.

All the best

Hugo

On 25 Nov 2019, at 10:45, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Hugo,

It says it on the Notice. I believe its 21 days from when they receive it. They just need to amend the other date to as they have date it 1992!

Julie

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Thanks for this - I just forwarded it from the client without checking myself. I'll get her to amend it.

What is a typical/satisfactory date to provide for a comments deadline? 1 month?

Thanks

Hugo

On 25 Nov 2019, at 10:09, Julie Grieves <Julie.Grieves@arun.gov.uk> wrote:

Good morning Hugo,

Thanks for the amended plans. On double checking the Article 13, the dates are completely wrong & you haven't entered the date for comments by.

Please forward amended accordingly.

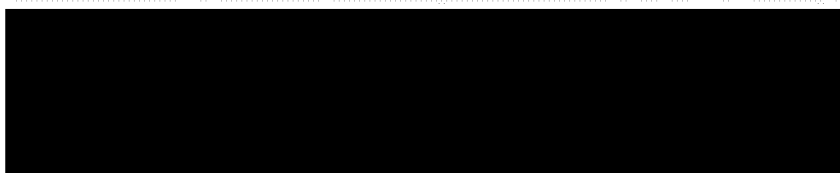
Julie

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Dear Julie,

I've amended the location/block plans to include the parts of the wall and railings which will be removed plus a small part of the existing wall which requires repairs.

Hopefully this is all correct now but let me know if not and I'll get sorted.

Thanks very much

Hugo

On 22 Nov 2019, at 13:36, Julie Grieves
<Julie.Grieves@arun.gov.uk> wrote:

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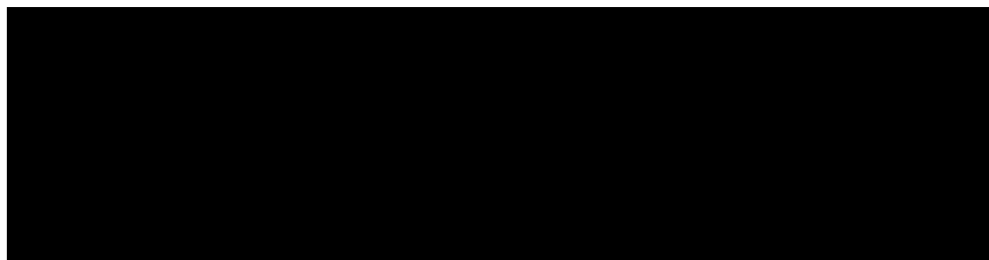
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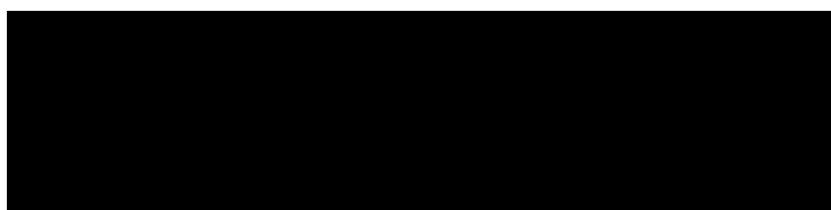
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Hugo Butterworth (on behalf of the applicants)

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