



Mr D Martin
38 Winston Crescent
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West Sussex
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Arun District Council
Arun Civic Centre
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Planning & Building Control General Enquiries
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website: www.arun.gov.uk/planning

Our Ref: BE/10/14/

Your Ref:

Please ask for:

Mrs J Grieves

01903 737711 x 37448

7th March 2014

Dear Sir/Madam

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2010 (as amended)

Application for Householder Planning Permission

Development Convert existing garage and walkway to a bedroom and bathroom, extend existing pitched roof over both areas replacing the flat roof. Extend front of garage to the front of the bungalow.

Location 38 Winston Crescent Bersted

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

The North elevation and floor plan do not accord. The toilet window is missing and the door and new bathroom window do not measure correctly. Please forward amended plans accordingly

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **21st March 2014**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a long, sweeping underline.

Karl Roberts