



Recommendation Report

Application No. BE/105 / 11

Committee ☐ - Date _____

Delegated ☒

	Date	Signature
Prepared by Case Officer	20-9-11	
Agreed by Team Leader	28-09-11	
Agreed by H.O.P.S. / P.C.M. (if required)		
O.S. Extract requested		

Comments:

SITE VISIT DETAILS 14-9-11

ADDRESS:

10 Dove Cr.

TOPOGRAPHY:

Flat

TREES:

None

BOUNDARY TREATMENT:

None to front or rear.

1.5m brick wall sideways No. Sherrwood Drive

SITE CHARACTERISTICS:

Storeys: 1/2/3 Retirement flats - modern.

Semi-/ Detached/ Terraced

Walls: Yellow Brick / Cream render, brick quoins.

Roof: Flipped, concrete tiles.

Other: Projecting timber clad bay windows UPVC windows

CHARACTER OF LOCALITY:

Residential/ Rural

Main Road/ Residential Road/ Cul-de-sac

Style of Dwellings: Retirement flats (Mixture 2 story dwellings + bungalows)
modern/rd

Size of Plots: —

Neighbouring windows: —

Other: No impact on amenity. Open plan estate.
Partial forecast @ side/ rear. Visual impact at rear.

SITE NOTICES

At the time of the officer's site visit a notice was satisfactorily posted as follows:-

DATE OF SITE VISIT	TIME	LOCATION OF NOTICE

At the time of the officer's site visit on the _____ at _____
a satisfactory notice was not posted. Therefore, the officer posted relevant notices as follows:-

DATE OF SITE VISIT	TIME	LOCATION OF NOTICE
14-9-2011	3.45pm	Large pit on canal & fully fenced.



Officer's Signature



Amber
Maritime House
Basin Road North
Portslade
East Sussex
bn41 1wr

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref:

Our Ref: BE/105/11/

Please ask for: Mrs J Chapman

Direct Dial: 01903 737657

11th August 2011

Dear Mr Jarvis

The Town and Country Planning Act 1990 (as amended)

Installation of a concrete ramp and handrails to the rear door
10Dove Court Sherwood Road Bognor Regis PO22 9TP

Thank you for your recent application, which was accepted as valid on 10th August 2011. It is being dealt with by Mrs J Chapman who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 15th September 2011 which is the end of the advertising period.

If you have not received a decision by 5th October 2011 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 6 months from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Planning Inspectorate, Temple Quay House, 2 The Square, Bristol, BS1 6PN.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

PMAC11



Amber
Maritime House
Basin Road North
Portslade
East Sussex
bn41 1wr

Dear Mr Jarvis

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: **BE/105/11/**

Your Ref:

Please ask for:
Mrs D Johnson
(01903) 737500 Ext 37762
10th August 2011

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Installation of a concrete ramp and handrails to the rear door
10Dove Court Sherwood Road Bognor Regis

Thank you for your recent application which I received on 5th August 2011. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a block/site plan in accordance with the guidance notes available on our website detailed below (click on National List). Please provide another named road and a North point. Please provide a block plan to the scale of 1:500 or 1:200.

I require 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List). Please provide another named road and a North point.

Please provide a supporting statement from a doctor or social services with the applicants disability reference number.

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Householder Forms - Household Extension - and click on Checklist)

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 24th August 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

pmac42