



Arun District Council
 Maltravers Road
 Littlehampton
 West Sussex BN17 5LF
 Tel: 01903 737756
www.arun.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
506985	104289

Description

Applicant Details

Name/Company

Title

Miss

First name

Allison

Surname

Driver

Company Name

Address

Address line 1

5 The Cottrells

Address line 2

Angmering

Address line 3

Town/City

Littlehampton

Country

United Kingdom

Postcode

BN16 4AF

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Contact Details

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposed works

Erection of a detached single storey garden office and store at the rear (north), north east and north west boundary of the property.

Has the work already been started without consent?

☒ Yes

☐ No

If Yes, please state when the development or work was started (date must be pre-application submission)

28/02/2022

Has the work already been completed without consent?

☒ Yes

☐ No

Materials

Does the proposed development require any materials to be used externally?

☒ Yes

☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Walls

Existing materials and finishes:

Proposed materials and finishes:

4 x 2 Timber construction on floor plate chemically fixed to engineering bricks External elevations completed with concrete anthracite grey 'Hardie Board' over breather paper. Internal elevations completed with 75mm celotex infill with 12.5mm plasterboard to finish in office space

Type:

Roof

Existing materials and finishes:

Proposed materials and finishes:

GRP finish over sterling TG chipboard. Grey in colour Rainwater to run to water butt from black gutter and downpipe

Type:

Windows

Existing materials and finishes:

Proposed materials and finishes:

External double glazed casement window (anthracite grey PVC frame) to south face of office

Type:

Doors

Existing materials and finishes:

Proposed materials and finishes:

Solid wooden external door painted in anthracite grey leading from access alleyway into the building on north end of north west elevation with lock. Solid wood internal door between office and store. Half glazed lockable external wooden door leading from office to garden painted in anthracite grey. Double glazed with nine panels of glass.

Type:

Boundary treatments (e.g. fences, walls)

Existing materials and finishes:

Proposed materials and finishes:

The building forms the north west boundary and is clad in anthracite grey concrete 'Hardie Board'

Type:

Lighting

Existing materials and finishes:

Proposed materials and finishes:

Downward facing light above external door leading to alleyway

Type:

Other

Other (please specify):

Base / Floor

Existing materials and finishes:

Proposed materials and finishes:

100mm C40 reinforced concrete over 150mm compacted hardcore. Three courses of engineering bricks to the perimeter infilled with dpm lapped into dpc on second course. 75mm screed to finish.

Are you supplying additional information on submitted plans, drawings or a design and access statement?

- ☒ Yes
☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

5 The Cottrells Office and Store Floor and Elevation Plan
5 The Cottrells Office and Store Design and Access Statement

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- ☐ Yes
☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- ☐ Yes
☒ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- ☐ Yes
☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

- ☐ Yes
☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- ☐ Yes
☒ No

Parking

Will the proposed works affect existing car parking arrangements?

- ☐ Yes
☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☒ Yes
☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☒ The Applicant
☐ The Agent

Title

Miss

First Name

Alison

Surname

Driver

Declaration Date

27/04/2022

☒ Declaration made

Declaration

I / We hereby apply for Householder planning permission as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Alison Driver

Date

02/05/2022