



Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF  
[www.arun.gov.uk](http://www.arun.gov.uk)

To register to receive notifications of planning applications in your area please go to  
<https://www1.arun.gov.uk/planning-application-finder>



#### Our priorities...



---

**From:** Hannah Kersley <Hannah.Kersley@arun.gov.uk>  
**Sent:** 08 May 2025 08:51  
**To:** Planning.Responses <Planning.Responses@arun.gov.uk>  
**Subject:** FW: A/38/25/AOO, A/45/25/DOV

Hi,

Please can the email below be uploaded to A/38/25/AOO and A/45/25/DOV as agreement to eot.

Many thanks

**Hannah Kersley (she/her)**  
**Senior Planning Officer**, Development Management

**T:** 01903 737856

E: [hannah.kersley@arun.gov.uk](mailto:hannah.kersley@arun.gov.uk)

Please note: I am currently working a four day week, with two days in Development Management and two days in Strategic Development.

Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF  
[www.arun.gov.uk](http://www.arun.gov.uk)

To register to receive notification of planning applications in your area please go to [Planning application finder \(arun.gov.uk\)](http://Planning application finder (arun.gov.uk))



### Our priorities...



From: Info [REDACTED]

Sent: 07 May 2025 17:30

To: Hannah Kersley <[Hannah.Kersley@arun.gov.uk](mailto:Hannah.Kersley@arun.gov.uk)>

Subject: RE: A/38/25/AOO, A/45/25/DOV

**CAUTION:** This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Sure thing Hannah,

Kind regards

**Ben Cheal**  
Managing Director  
[REDACTED]

**RoffeyHomes**

**65**  
Years  
1960-2025

**Roffey Homes Ltd**  
17 Buckingham Road, Worthing, West Sussex BN11 1TH  
[www.roffeyhomes.com](http://www.roffeyhomes.com)

Registered in England No. 657938  
Registered Office: Amelia House, Crescent Road, Worthing BN11 1QR

**From:** Hannah Kersley <[Hannah.Kersley@arun.gov.uk](mailto:Hannah.Kersley@arun.gov.uk)>

**Sent:** 07 May 2025 17:08

**To:** Info [REDACTED]

**Subject:** RE: A/38/25/AOO, A/45/25/DOV

Hi Ben,

I hope you are well and had a good bank holiday.

I'm just contacting to provide an update on the AOO and DOV applications above. I have received the comments from the Landscape Officer for A/38/25/AOO, and she has raised no objection. Therefore, we are now just awaiting the finalising of the S106 DOV; I have just heard from Zinat that she will be in the office on Friday to process this. I am unfortunately on leave on Friday, but am hoping we will be in a position to approve both applications next week.

My apologies for having to ask again, and I hope this is the last time – would it be possible for us to agree an extension of time for the AOO and DOV for another week to the 14<sup>th</sup> May?

Many thanks in advance.

Kind regards

**Hannah Kersley** (she/her)

**Senior Planning Officer**, Development Management

**T:** 01903 737856

**E:** [hannah.kersley@arun.gov.uk](mailto:hannah.kersley@arun.gov.uk)

Please note: I am currently working a four day week, with two days in Development Management and two days in Strategic Development.

Arun District Council, Civic Centre, Maltravers Rd

Littlehampton, West Sussex, BN17 5LF

[www.arun.gov.uk](http://www.arun.gov.uk)

To register to receive notification of planning applications in your area please go to [Planning application finder \(arun.gov.uk\)](http://Planning application finder (arun.gov.uk))



### Our priorities...



Improving the  
wellbeing of Arun



Delivering the  
right homes in  
the right places



Supporting our  
environment  
to support us



Fulfilling Arun's  
economic potential



**From:** Hannah Kersley

**Sent:** 29 April 2025 15:12

**To:** Info [REDACTED]  
**Subject:** RE: A/38/25/AOO, A/45/25/DOV

Hi Ben,

Many thanks for the quick response - if only it was possible to work outside!

Thank you for agreeing the extension, this is much appreciated. Ah understood, thank you for updating – hopefully WSCC will come back soon.

Yes I believe that should be the case; I do not foresee any issues but I will be in contact should they come back with any concerns which require clarifying.

Kind regards

Hannah

**Hannah Kersley (she/her)**  
**Senior Planning Officer**, Development Management

**T:** 01903 737856

**E:** [hannah.kersley@arun.gov.uk](mailto:hannah.kersley@arun.gov.uk)

Please note: I am currently working a four day week, with two days in Development Management and two days in Strategic Development.

Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF  
[www.arun.gov.uk](http://www.arun.gov.uk)

To register to receive notification of planning applications in your area please go to [Planning application finder \(arun.gov.uk\)](http://Planning application finder (arun.gov.uk))



#### Our priorities...



---

**From:** Info [REDACTED]  
**Sent:** 29 April 2025 15:06  
**To:** Hannah Kersley <[Hannah.Kersley@arun.gov.uk](mailto:Hannah.Kersley@arun.gov.uk)>  
**Subject:** RE: A/38/25/AOO, A/45/25/DOV

**CAUTION:** This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Hi Hannah

Yes enjoying the sun but only form the office window!

Yes fine to extend the deadline. I have agreed the legals with your legal team but am waiting to receive the invoice from WSCC legal team.

Bit confused on the Landscape officer taking time, as the landscape plans were all approved under the planning conditions, so hopefully it is just a tick box item.

regards

**Ben Cheal**

Managing Director

Roffey Homes

65  
Years  
1960-2025

**Roffey Homes Ltd**

17 Buckingham Road, Worthing, West Sussex BN11 1TH

[www.roffeyhomes.com](http://www.roffeyhomes.com)

Registered in England No. 657938

Registered Office: Amelia House, Crescent Road, Worthing BN11 1QR

---

**From:** Hannah Kersley <[Hannah.Kersley@arun.gov.uk](mailto:Hannah.Kersley@arun.gov.uk)>

**Sent:** 29 April 2025 15:02

**To:** Info 

**Subject:** A/38/25/AOO, A/45/25/DOV

Dear Ben,

I hope this email finds you well.

I just wanted to provide an update on the AOO application for Manor Nursery (A/38/25/AOO) as I note the expiry for this application is today. As this application is related to the current Deed of Variation we have in at the moment (in that both are related to wording and schedules surrounding Public Open Space), we feel it would be best to hold the determination of this application until the DoV has been completed under A/45/25/DOV. This is to ensure that no details are approved prematurely; and as such avoid any issues which may arise by altered wording in the DOV. In addition, we are still awaiting comments from our landscape officer; I have chased these, and am hoping to have an update soon.

I will be chasing Legal also for an update on A/45/25/DOV, as I note this is taking some time to resolve their end.

In light of the above, please could we request an initial extension of time for A/38/25/AOO to the 7<sup>th</sup> May, to give some additional time on to get comments from the landscape officer, and resolve the decision for A/45/25/DOV (due also on 7<sup>th</sup> May)?

I look forward to hearing from you.

Kind regards

Hannah

**Hannah Kersley (she/her)**  
**Senior Planning Officer, Development Management**

**T: 01903 737856**

**E: [hannah.kersley@arun.gov.uk](mailto:hannah.kersley@arun.gov.uk)**

Please note: I am currently working a four day week, with two days in Development Management and two days in Strategic Development.

Arun District Council, Civic Centre, Maltravers Rd  
Littlehampton, West Sussex, BN17 5LF

**[www.arun.gov.uk](http://www.arun.gov.uk)**

To register to receive notification of planning applications in your area please go to [Planning application finder \(arun.gov.uk\)](http://Planning application finder (arun.gov.uk))



### Our priorities...



<https://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

\*\*\*\*\*

<https://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

\*\*\*\*\*