

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR & MRS			First name:	
Last name:	WILES				
Company (optional):					
Unit:		House number:	44	House suffix:	
House name:					
Address 1:	MERRYFIELD CRESCENT				
Address 2:	ANGMERING				
Address 3:					
Town:	LITTLEHAMPTON				
County:	WEST SUSSEX				
Country:	ENGLAND				
Postcode:	BN16 4DA				

2. Agent Name and Address

Title:	MR			First name:	IVAN
Last name:	SALTER				
Company (optional):	A. J. SALTER & SON				
Unit:		House number:	50	House suffix:	
House name:					
Address 1:	WINDSOR ROAD				
Address 2:					
Address 3:					
Town:	WORTHING				
County:	WEST SUSSEX				
Country:	ENGLAND				
Postcode:	BN11 2LY				

3. Description of Proposed Works

Please describe the proposed works:

CONSERVATORY TO REAR AND SIDE WALLS
PORCH TO FRONT ENTRANCE DOOR
REALIGNMENT OF EXISTING BOUNDARY WALL

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Has the work already been completed? ☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

Reference:

Date (DD MM YYYY):
(must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☒ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

PLAN AND BLOCK PLAN
DRAWING 2212:1

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☐ Yes ☒ No

If Yes, please describe:

9. Authority Employee / Member

With respect to the Authority, I am:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member
Do any of these statements apply to you? ☐ Yes ☒ No

If Yes, please provide details of the name, relationship and role

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't know
Walls	FACE BRICK/BLOCK CAVITY WALLS & WHITE UPVC SHIPLAP BOARDING TO 1ST FLOOR	FACE BRICK AND BLOCK CAVITY WALLS. BRICK TO MATCH EXISTING	☐	☐
Roof	TILED MAIN ROOF, FLAT ROOF TO BAY WINDOW	DOUBLE GLAZED ROOF TO CONSERVATORY. FLAT ROOF TO PORCH	☐	☐
Windows	WHITE UPVC DOUBLE GLAZED UNITS	WHITE UPVC DOUBLE GLAZED UNITS TO MATCH EXISTING	☐	☐
Doors	WHITE UPVC DOUBLE GLAZED UNITS	WHITE UPVC DOUBLE GLAZED UNITS TO MATCH EXISTING	☐	☐
Boundary treatments (e.g. fences, walls)	FACE BRICK, WITH INSERTS OF 'CALIFORNIA' BLOCKS	FACE BRICKWORK TO MATCH EXISTING	☐	☐
Vehicle access and hard-standing			☒	☐
Lighting			☒	☐
Others (please specify)			☒	☐

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

DRAWING 2212:1

11. Ownership Certificates

One Certificate A, B, C, or D, must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12
I certify/ The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12/04/2012

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12
I certify/ The applicant certifies that I have/ the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

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Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE OF

Twenty. The applicant certifies that:

- The steps taken were:

On the following date (which must not be earlier than 21 days before the date of the application):

1. <i>What is the name of the person or organization that is the subject of the report?</i> _____	
2. <i>What is the address of the person or organization?</i> _____ _____ _____	
3. <i>What is the telephone number of the person or organization?</i> _____	
4. <i>What is the date of the report?</i> _____	
5. <i>What is the name of the person who prepared the report?</i> _____	
6. <i>What is the title of the report?</i> _____	
7. <i>What is the subject of the report?</i> _____	
8. <i>What is the purpose of the report?</i> _____	
9. <i>What is the conclusion of the report?</i> _____	
10. <i>What is the recommendation of the report?</i> _____	

Date: DD/MM/YYYY

AGRICULTURAL LAND DECLARATION

Agricultural Land Declaration - You Must Complete Either A or B

Date 10/04/2004

84

12/04/2012

Name of Tenant	Address	Date Notice Served

Our community

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Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of the completed, dated Article 12 Certificate (Agricultural Holdings):

14. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

12/04/2012

(date cannot be pre-application)

15. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code:

Country code:

Email address (optional):

16. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

ajsafterandson@hotmail.com

17. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: