

Application for Planning Permission. Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/app
Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title: MR First name: REX

Last name: THOMAS

Company (optional):

Unit: House number: House suffix:

House name: LITTLEBORO HOUSE

Address 1: HIGH ST

Address 2: ANGMERING

Address 3: LITTLEHAMPTON

Town:

County: WEST SUSSEX

Country: ENGLAND

Postcode: BN16 4RW

2. Agent Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

A/165/14/PL

Conversion & extension of existing garage/barn to form 1 No 2 bedroom dwelling with garages. This application affects the character & appearance of the Angmering Conservation Area & affects the setting of a Listed Building.

3. Description of the Proposal

Please describe the proposed development, including any change of use:

CONVERSION & EXTENSION OF EXISTING GARAGE/BARN
TO FORM A 2 BEDROOM DWELLING WITH GARAGES

Has the building, work or change of use already started?

☐ Yes

☒ No

If Yes, please state the date when building, work or use were started (DD/MM/YYYY):

(date must be pre-application submission)

Has the building, work or change of use been completed?

☐ Yes

☐ No

If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):

(date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name: **WINDSOR HOUSE**

Address 1: **HIGH ST**

Address 2: **ARUNESTON**

Address 3: **LITTLEHAMPTON**

Town:

County: **WILTSHIRE**

Postcode (optional): **SN16 4AW**

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

**GARDEN WEST OF ABOVE HOUSE
→ WITHIN ITS WALLS & OUTLINE**

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

PETER CLEVELAND

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

20/11/14

Details of pre-application advice received?

**CLARIFICATION OF FEES
PAYABLE TO RDC.
→ GENERAL ADVICE.**

6. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☒ No

Are there any new public roads to be provided within the site?

☐ Yes ☒ No

Are there any new public rights of way to be provided within or adjacent to the site?

☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of rights of way?

☐ Yes ☒ No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan(s)/drawings(s)

7. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☒ Yes ☐ No

If Yes, please provide details:

**WORKING GARAGE AREA
ADJACENT TO HIGH ST**

Have arrangements been made for the separate storage and collection of recyclable waste?

☒ Yes ☐ No

If Yes, please provide details:

WITHIN GARAGE AREA

8. Authority Employee / Member

With respect to the Authority, I am: (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ☐ Yes ☒ No

If Yes, please provide details of the name, relationship and role

please state what materials are to be used externally. Include type, colour and name for each material.

	Existing (where applicable)	Proposed	Not applicable	Don't Know
	BRICK & FLINT WITH BOARDING	AS EXISTING	☐	☐
	TILED	AS EXISTING	☐	☐
ows	NONE	WOOD FRAMED	☐	☐
s	WOOD & METAL FOR GARAGE DOOR	AS EXISTING	☐	☐
ary treatments fences, walls)	BRICK & FLINT	AS EXISTING	☐	☐
le access and standing	YES	YES	☐	☐
ing	YES	YES	☐	☐
rs se specify)	—	—	☐	☐

ou supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes

☐ No

please state references for the plan(s)/drawing(s)/design and access statement:

SEE EXISTING CONDITIONS & REASONS STATEMENT BEING
ATTACHMENT TO A/135/09 BEING UNIMPLEMENTED
PLANNING PERMISSION A/164/04 DATED 28/1/10

Vehicle Parking

ase provide information on the existing and proposed number of on-site parking spaces:

Type of Vehicle	Total Existing	Total proposed (including spaces retained)	Difference in spaces
Cars	2	4	+2
Light goods vehicles/ public carrier vehicles	/	/	/
Motorcycles	/	/	/
Disability spaces	/	/	/
Cycle spaces	/	/	/
Other (e.g. Bus)	/	/	/
Other (e.g. Bus)	/	/	/

state how foul sewage is to be disposed of:

- ☒ Mains sewer ☐ Cess pit
☐ Septic tank ☐ Other
☐ Package treatment plant

are you proposing to connect to the existing drainage system? ☒ Yes ☐ No

if yes, please include the details of the existing system on the application drawings and state references for the drawings/drawing(s):

IN HIGH ST ADJACENT TO PROPOSED DWELLING

Biodiversity and Geological Conservation

in answering the following questions refer to the guidance for further information on when there is a reasonable good that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.
if referred to the guidance notes, is there a reasonable good of the following being affected adversely or conserved enhanced within the application site, or on land adjacent to or the application site?

- protected and priority species:
Yes, on the development site
Yes, on land adjacent to or near the proposed development
No
designated sites, important habitats or other biodiversity features:
Yes, on the development site
Yes, on land adjacent to or near the proposed development
No
features of geological conservation importance:
Yes, on the development site
Yes, on land adjacent to or near the proposed development
No

Trees and Hedges

are there trees or hedges on the development site? ☐ Yes ☒ No
are there trees or hedges on land adjacent to the development site that could influence the development or might be important as part of local landscape character? ☐ Yes ☒ No
if either or both of the above, you may need to provide a full survey, at the discretion of your local planning authority. If a survey is required, this and the accompanying plan should be attached alongside your application. Your local planning authority should make clear on its website what the survey should be, in accordance with the current 'BS5837: Trees in relation to development, demolition and construction - Recommendations'.

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

☐ Yes ☒ No
If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☐ Yes ☒ No

Will the proposal increase the flood risk elsewhere? ☐ Yes ☒ No

How will surface water be disposed of?
☐ Sustainable drainage system ☐ Existing watercourse
☒ Soakaway ☐ Pond/lake
☐ Main sewer

14. Existing Use

Please describe the current use of the site:
GARAGE

Is the site currently vacant? ☐ Yes ☒ No

If Yes, please describe the last use of the site:

When did this use end (if known)? DD/MM/YYYY (date where known may be approximate)

Does the proposal involve any of the following? If yes, you will need to submit an appropriate contamination assessment with your application.

- Land which is known to be contaminated? ☐ Yes ☒ No
Land where contamination is suspected for all or part of the site? ☐ Yes ☒ No
A proposed use that would be particularly vulnerable to the presence of contamination? ☐ Yes ☒ No

16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste? ☐ Yes ☒ No

If Yes, please describe the nature, volume and means of disposal of trade effluents or waste:

Residential Units (Including Conversion)

Does your proposal include the gain, loss or change of use of residential units?
(Yes, please complete details of the changes in the tables below)

☒ Yes

☐ No

Proposed Housing

Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☒		✓				1
Flats and maisonettes	☐						
Live-work units	☐						
Cluster flats	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Unknown type	☐						
Totals (a+b+c+d+e+f+g)=							1

Existing Housing

Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						1
Flats and maisonettes	☐						
Live-work units	☐						
Cluster flats	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Unknown type	☐						
Totals (a+b+c+d+e+f+g)=							1

Social Rented	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats and maisonettes	☐						
Live-work units	☐						
Cluster flats	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Unknown type	☐						
Totals (a+b+c+d+e+f+g)=							

Social Rented	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats and maisonettes	☐						
Live-work units	☐						
Cluster flats	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Unknown type	☐						
Totals (a+b+c+d+e+f+g)=							

Intermediate	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats and maisonettes	☐						
Live-work units	☐						
Cluster flats	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Unknown type	☐						
Totals (a+b+c+d+e+f+g)=							

Intermediate	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats and maisonettes	☐						
Live-work units	☐						
Cluster flats	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Unknown type	☐						
Totals (a+b+c+d+e+f+g)=							

Key worker	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats and maisonettes	☐						
Live-work units	☐						
Cluster flats	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Unknown type	☐						
Totals (a+b+c+d+e+f+g)=							

Key worker	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	☐						
Flats and maisonettes	☐						
Live-work units	☐						
Cluster flats	☐						
Sheltered housing	☐						
Bedsit/studios	☐						
Unknown type	☐						
Totals (a+b+c+d+e+f+g)=							

proposal involve the loss, gain or change of use or non-residential floorspace: ☐ Yes ☒ No

ave answered Yes to the question above please add details in the following table:

Class/type of use	Not applicable	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following development (square metres)
Shops	☐				
Net tradable area:	☐				
Financial and professional services	☐				
Restaurants and cafes	☐				
Drinking establishments	☐				
Hot food takeaways	☐				
Office (other than A2)	☐				
Research and development	☐				
Light industrial	☐				
General industrial	☐				
Storage or distribution	☐				
Hotels and halls of residence	☐				
Residential institutions	☐				
Non-residential institutions	☐				
Assembly and leisure	☐				
	☐				
	☐				
Total					

tion, for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms

Type of use	Not applicable	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms
Hotels	☐			
Residential institutions	☐			
	☐			
	☐			

loyment

omplete the following information regarding employees:

	Full-time	Part-time	Total full-time equivalent
Employing employees			
Employed employees			

rs of Opening

state the hours of opening for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Not known

Area

te the site area in hectares (ha) 0.0892 (892 M²)

Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including heating, ventilation or air conditioning. Please include the type of machinery which may be installed on site.

N/A

Is the proposal a waste management development? ☐ Yes ☒ No

If the answer is Yes, please complete the following table:

	No applicable	The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material for tonnes if solid waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Inert landfill	☐		
Non-hazardous landfill	☐		
Hazardous landfill	☐		
Energy from waste incineration	☐		
Other incineration	☐		
Landfill gas generation plant	☐		
Pyrolysis/gasification	☐		
Metal recycling site	☐		
Transfer stations	☐		
Material recovery/recycling facilities (MRFs)	☐		
Household civic amenity sites	☐		
Open windrow composting	☐		
In-vessel composting	☐		
Anaerobic digestion	☐		
Any combined mechanical, biological and/or thermal treatment (WMBT)	☐		
Sewage treatment works	☐		
Other treatment	☐		
Recycling facilities construction, demolition and excavation waste	☐		
Storage of waste	☐		
Other waste management	☐		
Other developments	☐		

Please provide the maximum annual operational throughput of the following waste streams:

Municipal	1
Commercial and industrial	
Hazardous	

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below? ☐ Yes ☒ No ☐ Not applicable

If yes, please provide the amount of each substance that is involved:

Acrylonitrile (tonnes)		Ethylene oxide (tonnes)		Phosgene (tonnes)	
Ammonia (tonnes)		Hydrogen cyanide (tonnes)		Sulphur dioxide (tonnes)	
Bromine (tonnes)		Liquid oxygen (tonnes)		Flour (tonnes)	
Chlorine (tonnes)		Liquid petroleum gas (tonnes)		Refined white sugar (tonnes)	

Other:

Amount (tonnes):

Other:

Amount (tonnes):

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* and/or agricultural tenant** of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

I should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Or signed - Agent:

Date (DD/MM/YYYY):

8/12/2014

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Owner / Agricultural Tenant	Address	Date Notice Served

Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run.

**agricultural tenant has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper circulating in the area where the land is situated:

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run.

**agricultural tenant has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper circulating in the area where the land is situated:

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

5. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed incomplete. It will not be considered until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form:

The correct fee:

The original and 3 copies of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:

(if required (see help text and guidance notes for details):

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application:

The original and 3 copies of the completed, dated application form, supporting plans and drawings, and Article 12 Certificate (Agricultural Holdings):

25. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Or signed - Agent:

Date (DD/MM/YYYY):

05/12/2014

(date cannot be pre-application)

27. Applicant Contact Details

Telephone numbers

Extension

28. Agent Contact Details

Telephone numbers

Extension number:

Country code:

National number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

29. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: