



Mr R Thomas
Littleworth House
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Angmering
W Sx
BN16 4AW

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Our Ref: A/165/14/PL

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

12th January 2015

Dear Mr Thomaas

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended)
Application for Full Planning Permission**

Development Conversion & extension of existing garage/barn to form 1 No 2 bedroom dwelling with garages. This application affects the character & appearance of the Angmering Conservation Area & affects the setting of a Listed Building.

Location Littleworth House High Street Angmering

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500 or 1:200. Further details of what must be included on the plan can be found in the National Validation Requirements. Please show the positions of the recycling and rubbish bins, highlight all proposed works, provide measurements from the extension to the site boundaries and show the position of the proposed garages and highlight them.

Design and Access Statement

This application requires a Design and Access Statement please submit 1 electronic or 3 paper copies. Please refer to the National Validation Requirements for further information on what needs to be included in this statement.

Please complete Section 21 on the application form.

Please date Certificate A on the application form.

Please provide a first floor plan.

Please provide floor plans and elevations for the proposed garages.

Please show any openings on the South and East elevations.

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For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **26th January 2015**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Karl Roberts', with a long, sweeping horizontal flourish underneath the main text.

Karl Roberts