



Mr Ian Wieck
28 Golden Avenue
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Arun District Council
Arun Civic Centre
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Planning & Building Control General Enquiries
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Our Ref: A/146/14/TC
Your Ref:

Please ask for:
Miss K Garner
01903 737711 x 37467

Dear Mr Wieck

6th October 2014

Town & Country Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area

Development Reduce height and spread of 1No. Silver Birch by 30% ensuring that pruning is restricted to branches of no more than 70mm diameter within the Angmering Conservation Area.

Location St Margrets Church Arundel Road Angmering

Thank you for your recent application which I received on 3rd October 2014. It is being validated by Miss K Garner who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide the amount of crown reduction to the tree in metres.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **20th October 2014** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration