

Dr P Wilson
Hilary
Mount Way
Lancing
West Sussex
BN15 0QD

Dear Dr Wilson

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: A/129/11/

Your Ref:

Please ask for:

Mrs S Honney-Bayes
01903 737500 Ext 37445

19th August 2011

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

New dwelling replacing mobile home
Foschini's Nursery Hangleton Lane Ferring

Thank you for your recent application which I received on 17th August 2011. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500, showing a north point and the proposed works clearly highlighted, in accordance with the guidance notes available on our website detailed below (click on National List). ✓

I require 1 electronic or 3 paper copies of a revised location plan to show more of the surrounding area to the west of the proposed development (if you are providing 3 paper copies, please ensure that the red and blue edging is marked on all 3 plans). ✓

This application requires a Flood Risk Assessment. Please refer to the guidance notes available on our website detailed below (click on Local List)

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Full Application Forms - Full application - and click on Checklist)

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 2nd September 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

pmac42



Karl Roberts
Assistant Director Planning Services &
Housing Strategy

pmac42