



JJR Designs
Suite 2b
Church House
94 Felpham Road
Felpham
PO22 7PG

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: A/110/18/HH
Your Ref:

Please ask for:
Miss C Burrows
01903 737500 x37459

Dear Mr Richard Stefanski

8th August 2018

Town & Country Planning Act 1990 (as amended)
Town & country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development First floor extension over existing garage to provide accommodation for the sole use of the existing dwelling. Resubmission of previously approved planning application A/16/11 (APP/C3810/D/11/2154095)

Location Four Elms Ham Manor Way Angmering

Thank you for your recent application which I received on 16th July 2018. It is being validated by Miss C Burrows who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan - revised

Please submit 1 electronic or 3 paper copies of a revised location plan at a scale of 1:1250 or 1:2500 for rural areas to include 2 named roads. Further details of what must be included on the plan can be found in the National Validation Requirements.

Block Plan - revised

Please submit 1 electronic or 3 paper copies of a revised block/site plan at a scale of 1:500 or 1:200 to include 1 named road. Further details of what must be included on the plan can be found in the National Validation Requirements.

Please amend either the existing ground floor plan of elevation, as a small door has been omitted from the elevation but indicated on the floor plan.

Please also confirm if these proposed works are to be ancillary to the main dwelling.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **22nd August 2018** or your application will be closed as incomplete and

you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC', followed by a period.

Neil Crowther
Group Head of Planning