architectural & quantity surveying services

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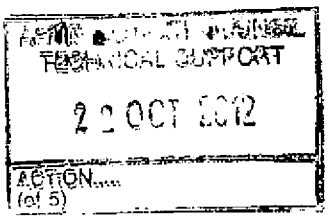

Our ref:

Date: 22nd October 2012

FAO Miss C Burrows

Dear Miss Burrows

Aberdeen House, Arundel Road, Angmering ref: A/106/12/DOC

I refer to your letter dated 12th October 2012 and as requested I enclose an additional cheque for the sum of £60.

With regard to the other points in your letter I can advise you as follows:-

1. Schedule of materials – See attached
2. Roof samples – I have attached samples of the proposed roof tile and an existing roof tile. The proposed roof tile is a clay 'Sussex Blend' plain tile that closely matches the existing.
3. I have attached a copy of the elevation but cannot provide you with a sample of render. This has been agreed with Peter Cleveland and therefore I will contact him direct regarding this item.

For your information works commenced on site a few weeks ago and we have had a meeting with Peter Cleveland on site to discuss these matters. Therefore your earliest attention to this application would be much appreciated.

Yours sincerely

[redacted]