



Mr & Mrs Trimmer
Russett House
North House
Angmering
West Sussex
BN16 4JJ

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Our Ref: A/101/18/DOC

Your Ref:

**Please ask for:
Mrs J Grieves
01903 737500 x 37448**

14th September 2018

Dear Mr & Mrs Trimmer

**Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for**

Development Application for discharge of conditions.
Location Russett House North Drive Angmering

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

No fee accompanied your application as is required by the Regulations. I suggest that the required fee is £34 and would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

Please provide details of the application that this application relates to and the condition/condition number. Although we cannot insist on a completed application form, this would be helpful to us.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **28th September 2018**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a dot.

Neil Crowther