

Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of planning applications on planning authority websites

Please note that with the exception of applicant contact details, the information provided on this application form and in supporting documents may be published on the authority's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the authority's website, please contact the authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

AW/92/10/T

1. Applicant Name and Address			
Title:	MR		
First name:	GRAHAM		
Last name:	FRAMPTON		
Company (optional):			
Unit:	House number:	70	House suffix:
House name:			
Address 1:	ALDWICK FIELDS		
Address 2:			
Address 3:			
Town:	BOENOR REGIS		
County:	WEST SUSSEX		
Country:	ENGLAND		
Postcode:	PO21 3TH		

2. Agent Name and Address			
Title:			
First name:			
Last name:			
Company (optional):			
Unit:	House number:		House suffix:
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Postcode (if known):					

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example: 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Discussion

Is the applicant the owner of the tree(s)? ☒ Yes ☐ No
If 'No' please provide the address of the owner (if known and if different from the tree's location)

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

Telephone numbers

Country code:	National number:	number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

Are you seeking consent for works to trace(s) ☒ Yes ☐ No
subject to a TPO?

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

If you know which TPO protects the tree(s), enter its title or number below:

TFO/BR/ 2/58

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of work. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

CROWN RAISE FIVE METRES TO GIVE SUFFICIENT CLEARANCE
OVER HIGH WAY
20% CROWN THIN
REMOVE ~~AND~~ DEAD, DISEASED OR DYING WOOD

7. Identification Of Tree(s) And Description Of Works continued.....

A=5 MTRS B=1.5 MTRS (SEE ENCLOSED PLAN)



B. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

5. *Environ Monit Assess* (2008) 142:1–10

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposal. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall.
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.
If YES, you are required to provide for: ☐ Yes ☒ No

Summary

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)?

- ☐ Yes ☒ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application.
If they are being provided separately from this form, please detail how they are being submitted.

9. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- ♦ A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- ♦ Clear identification of the trees concerned
- ♦ A full and clear specification of the works to be carried out



For works to trees protected by a TPO

(see Question 8)

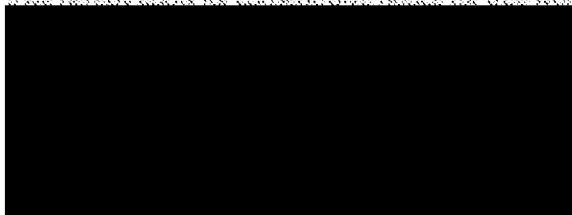
Have you:

- ♦ stated reasons for the proposed works?
- ♦ provided evidence in support of the stated reasons? in particular:
 - ♦ if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - ♦ if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - ♦ in respect of other structural damage - written technical evidence
- ♦ included all other information listed in Question 8?



10. Declaration - Trees

I/We hereby apply for consent (prior notice for tree work as described in this form and the accompanying plans and additional information.



Or signed - Agent:

Before the date
of the form)

11. Applicant Contact Details

Telephone numbers

Country code

Country code

Country code

Email address (optional):

12. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)



VALIDATION CHECKLIST

APPLICATION FOR TREE WORKS: WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO) OR NOTIFICATION OF PROPOSED WORKS TO TREES IN CONSERVATION AREAS (CA)

Three copies of all documents unless stated otherwise or submitted electronically. This form must be completed in accordance with the Arun District Council Validation checklist National and Local list of requirements. Failure to complete all boxes will result in your application being returned as invalid.

	YES	N/A
Completed form	☒	
Location plan clearly showing the location of all tree(s) the subject of the application	☒	
A full and clear specification of the work to be carried out	☒	
Statement of reasons for the proposed work and evidence in support of statement of reasons such as:		
☐ report by a tree professional (e.g. arboriculturist or horticultural adviser) if your reasons relate to the health and/or safety of the tree(s)	☒	☐
☐ report by an engineer or surveyor, together with one from a tree professional (arboriculturist) if you are alleging subsidence damage	☐	☒

ARUN DISTRICT COUNCIL				
No.	AW	92	10	T
RECEIVED				



BLUE CEDAR TREE SURGEONS

A SUBSIDIARY OF

Southern Root Clearance



12 April 2010

Mr G. Frampton
70, Aldwick Fields
Bognor Regis
PO21 3TH

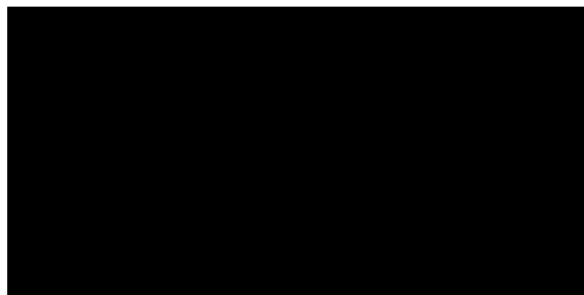
Dear Mr Frampton,
Further to your request, I have pleasure in giving the following quotation.

Recommended works for Oak tree located in front garden.

- Crown raise five metres to give sufficient clearance over highway
- 20% crown thin
- Remove any dead, diseased or dying wood

All the above to be carried out for the sum of £300.00 plus vat.

I await your further instructions.



ARUN DISTRICT COUNCIL			
No.	AW	92	10 T
RECEIVED			
FAX NO: 01903 258440			

PROPRIETOR: William Mackman C.D.

TREE FELLING • SURGERY • STUMP GRINDING • SURVEYS & REPORTS • SITE CLEARANCE • HYDRAULIC PLATFORM HIRE
TIMBER PURCHASED • HEDGE CUTTING • LANDSCAPING & REPLANTING • TURFING & LAYING • SAW MILLING
ARBORICULTURAL ASSOCIATION TRAINED • SUBSIDIENCE RISK ASSESSMENT