

Stride and Son
Southdown House
St Johns Street
Chichester
PO19 1XQ

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/80/22/T
Your Ref:
Date: 25th March 2022

Dear Sir/Madam,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: 1 x Monterey Pine -fell due to weakened trunk from large branch falling in the storm of the 18.2.22. Marked 03007 on said plan.
1 x Monterey Pine - raise canopy by 3 metres. Marked 03008 on said plan
1 x Monterey pine - remove deadwood in crown. Marked on 03009 on said plan.
Location: Malmayne Court Aldwick Fields Aldwick PO21 3SW

Thank you for your recent application which I received on 10th March 2022. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

1 No. Monterey Pine (03008) - please provide the height above ground level to wish to lift the crown eg. lift crown to 1m above ground level.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

If providing additional documents or information, please email it directly to us at: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **8th April 2022** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to extend the time scale.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>