VALIDATION CHECKLIST

HOUSEHOLDER APPLICATION FOR PLANNING PERMISSION FOR WORKS OR EXTENSION TO A DWELLING AND LISTED BUILDING CONSENT

Three copies of all documents unless stated otherwise or submitted electronically. This form must be completed in accordance with the Arun District Council Validation checklist National and Local list of requirements. Failure to complete all boxes will result in your application being returned as invalid.

	YES	N/A
Completed form	☑	
Completed Ownership Certificate	☑	
Agricultural Holdings Certificate	☑	
Design and Access Statement	☑	
The appropriate fee (if n/a, why?)	☑	☐
Location plan	☑	
Block or Site plan	☑	
Existing & Proposed Elevations	☑	☐
Existing & Proposed Floor plans	☑	☐
Sections and finished floor and site levels	☑	☐
Existing & Proposed Roof plans	☑	☐
Street Scene Elevation	☐	☐
LOCAL REQUIREMENTS	**YES**	**N/A**
Flood Risk Assessment	☐	☑
Heritage Statement	☐	
Parking Statement	☐	☑
REQUIREMENTS FOR DOMESTIC MICROGENERATION EQUIPMENT/WIND TURBINES		
For all wind turbines:		
Manufacturer's specification	☐	☑
For free standing equipment:		
Site plan to show position of equipment at 1:200	☐	☑
Elevations at a scale of 1:50/1:100	☐	☑
For equipment attached to a roof:		
Existing roof plans at a scale of 1:50/1:100	☐	☑
Proposed roof plans at a scale of 1:50/1:100	☑	☑
Elevation of wind turbine/solar panels at a scale of 1:50/1:100	☐	☑
For solar panels, section through roof at scale of 1:20	☐	☐
For equipment attached to a wall:		
Existing elevations at a scale of 1:50/1:100	☐	☐
Proposed elevations at a scale of 1:50/1:100	☐	☐
NEW VEHICULAR ACCESS AND ALTERATIONS TO EXISTING		
Site Plan to mark the width and location of any new or widened access in red (use second site plan if necessary) as well as visibility splays and sightlines. Existing access marked if different to position of proposed.	☐	☐

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BOUNDARY WALLS, GATES, FENCES		
Site Plan showing existing and proposed position of wall/gate/fence in red at 1:200/1:500	☑	☐
Elevation of wall/fence at 1:50/1:200 (2 elevations or more required for corner sites)	☑	☐

WORKS TO LISTED BUILDING				
	NEW	**ALT**	**REMOVE**	**N/A**
Doors and frames	☐	☐	☐	☑
Openings and reveals	☐	☐	☐	☑
Ceilings details	☐	☐	☐	☑
Panelling	☐	☐	☐	☑
Fireplaces	☐	☐	☐	☑
Plaster moulding	☐	☐	☐	☑
Decorative details	☐	☐	☐	☑
Partition walls	☐	☐	☐	☑
Rainwater goods	☐	☐	☐	☑
Pointing works/repointing	☐			☑
Plastering/rendering	☐			☑
Other (please describe below)				
	☐	☐	☐	
	☐	☐	☐	
	☐	☐	☐	
	☐	☐	☐	
	☐	☐	☐	
	☐	☐	☐	