

Ms Valerie Owens
35 Fernurst Gardens
Aldwick
PO21 4BA

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/67/21/T
Your Ref:
Date: 24th February 2021

Dear Ms Owens,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: . Identification of trees and description of works.

Beyond the rear boundary of my property, to which I recently moved, three oak trees are clustered together in a congested state. One of them has a number of split branches and appears to be interfering with the growth of the other two trees. All of the branches of this tree are growing over the ditch immediately behind my property and a substantial part of my garden. Four of its large growing branches and, what appear to be two or three dead branches extend over my garden. In my opinion, these could be dangerous to anyone passing beneath them.

I am applying for permission to have all the branches, which extend over my property to be removed up to my boundary fence to enable me to enjoy my garden in safety. I am also requesting permission for this entire tree to be removed as it appears to be interfering with the growth of the other oaks in the cluster. I do not propose replacing this tree as the area is already congested and the reason for removing the tree is to allow space for the remaining trees to grow.

On 8th February my partner, Mr Henke was advised by your Planning Department to contact Richard Martin, one of your Tree & Landscape Officers for advice in this matter. He emailed Mr Martin that day but only received a response from him on 16th February, having prompted Mr Martin for a reply. (see attached emails). As both Mr Henke and myself have no knowledge of tree preservation matters I am submitting this application based on my observations as a 'lay' individual. I have attached photographs of the trees and a sketch plan in an attempt to explain the situation to the best of my ability. I would welcome a visit from one of your officers so that they can see the situation for themselves.

Location: 35 Fernhurst Gardens Aldwick PO21 4BA

Thank you for your recent application which I received on 22nd February 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please confirm from which trees (T1, T2 or T3) you are applying to remove overhanging branches.

Please confirm which tree you are applying to fell.

As the application is for more than 1 tree, the sketch plan should be clearly labelled to identify each tree. Please amend accordingly and re submit.

Your application form refers to emails received from Mr Martin, this do not appear to have been received.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **10th March 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.