

Mr Stuart Dean
11 Waters Edge
Aldwick
Bognor Regis
PO21 4AW

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/53/22/T
Your Ref:
Date: 1st March 2022

Dear Mr Dean,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: This application relates to work on 1x Monterey Cypress tree, identified as tree number 4 on the accompanying plan at 11, Waters Edge, Aldwick. The application is to undertake a partial crown lift so that the lower crown is uniform around the entirety of the tree i.e. lift the lower crown on the eastern side of the tree to the same height as that on the western elevation. This will mean lifting the lowest part of the tree crown by approximately 3 metres. The reason for doing this is to retain the formal shape of the tree. No crown reduction work is proposed as part of this application.

Location: 11 Waters Edge Aldwick PO21 4AW

Thank you for your recent application which I received on 22nd February 2022. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

Please specify the height above ground to which you wish to lift the eastern crown.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

If providing additional documents or information, please email it directly to us at: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **15th March 2022** or your application

will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to extend the time scale.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>