Nicola Moore

From: Kevin Williams [redacted]
Sent: 18 March 2022 12:30
To: Nicola Moore
Subject: Re: AW/51/22/T - Oak Tree Cottage

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

I'd would say it's the same width as it is in height 15m so it will of similar size 11-12 metres wide when finished.

Sent from Samsung Mobile on O2
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From: Nicola Moore [redacted]
Sent: Friday, March 18, 2022 8:43:52 AM
To: Kevin Williams [redacted]
Subject: RE: AW/51/22/T - Oak Tree Cottage

Good Morning Mr Williams

Thank you for the attached sketch plan, and confirming the proposed height is 12m.

For clarity, please can you also confirming the proposed spread measurement.

Kind Regards

Nicky

Nicky Moore
Technical Support Assistant, Planning
[redacted]

To register to receive notification of planning applications in your area please go to
https://www1.arun.gov.uk/planning-application-finder

From: Kevin Williams [redacted]
Sent: 17 March 2022 15:25
To: Nicola Moore [redacted]
Subject: Re: AW/51/22/T - Oak Tree Cottage

CAUTION: This email originated from outside of the organisation. You should take extra care when clicking links or opening attachments - if you are unsure the content is safe contact the IT Helpdesk before clicking or opening.

Hi nicola, i did submit it through the portal but ill send directly now

Sent from Samsung Mobile on O2
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From: Nicola Moore <[redacted]
Sent: Thursday, March 17, 2022 3:07:27 PM
To: [redacted]
Subject: AW/51/22/T - Oak Tree Cottage

Dear Mr Williams

With reference to the above letter sent on 3rd March and your subsequent conversation, I do not appear to have received the requested information.

As requested, you are required to submit:

- Sketch Plan – this should clearly show the location of the tree in relation to the property and adjoining properties. It can be hand drawn, but must include road names so that the location is very clear. A North point is also helpful.
- Proposed height and spread measurement – as the proposed work is a 'light reduction', you must provide the height and spread measurements of the tree after pruning rather than the amount to be removed. Eg – crown reduction to height 4m and spread 2m. By specifying the measurements in this way, it will be possible for you and us to ensure that the correct amount of work is carried out.

Both of these are validation requirements (see attached).

In order for the application to be validated, please provide the required information by 24th March.

Kind Regards

Nicky Moore

Nicky Moore
Technical Support Assistant, Planning
[redacted]

