

Mr J Green
10 Wyde Feld
Bognor Regis
West Sussex
PO21 3DH

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/49/21/HH
Your Ref:
Date: 15th February 2021

Dear Mr Green,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015

Application for Planning Permission for Works or Extension to a Dwelling

Development: Kitchen extension
Location: 10 Wyde Feld Bognor Regis West Sussex PO21 3DH

Thank you for your recent application which I received on 12th February 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

No fee accompanied your application. I suggest that the required fee is £206.00 and would be grateful if you would either make payment on line at

<https://www1.arun.gov.uk/external/PaymentOnline.ofml>

or forward a cheque made payable to Arun District Council as soon as possible. Please note we cannot accept cash.

Location Plan

The application site must be edged clearly on red. Please amend accordingly and re submit. Further details of what must be included on the plan can be found in the Validation Requirements List.

Floor Plans

The outline of the proposed extension on the submitted Proposed Floor Plan is not clear. Please re submit ensuring the plan is clear.

Block Plan

Written dimensions to boundaries are required from the proposed extension. Please amend accordingly and re submit. Further details of what must be included on the plan can be found in the Validation Requirements List.

CIL Additional Information Form

This application may be CIL liable, please complete and return the Form1 CIL Additional Information. The form and further information about CIL can be found on the website: www.arun.gov.uk/cil

I have checked the measurements on the Proposed extension and there are to be some discrepancies:

Bi fold door = 5.2m on Proposed Floor and 5.7m on Proposed Elevation

Window 1 = 2m on Proposed Floor and 1.69 on Proposed Elevations

Window 3/Door = not clear on Proposed Floor Plan and 1.48 on Proposed Elevation

Please check the measurements, amend accordingly and re submit.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

Please provide the above by **1st March 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to

<https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.