



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Mr R Styles
The White House
24 Kingsway
Bognor Regis
West Sussex
po21 4dh

Our Ref: AW/48/12/T

Please ask for:

Mrs J Chapman
01903 737657

Dear Mr Styles

14 March 2012

Town & Country (Trees) Regulations 1999 (as amended)
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development Lop by a minimum of 3 metres 14 No Lleylandi trees

Location The White House 24 Kingsway, Bognor Regis,

Thank you for your application received on 21st February 2012, I am writing to acknowledge that it was accepted as a valid application on 14th March 2012. On receipt of this letter if you have any concerns about the way that the Council has described your application you should contact the Case Officer Mrs J Chapman who will be dealing with your application to discuss the matter.

Your application has been put into the Planning Register and is available for viewing by the public at the Council Offices and on the website. The Council publicise all planning applications by means of a site notice. I would be grateful if you would display the enclosed* site notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public.

*If you have received this letter by email you should also receive a separate email with the site notice. If you are unable to print it, please contact the Technical Support Unit on 01903 737711 and we will post a copy out.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 12th April 2012. You can follow how your application is progressing on the Council's website www.arun.gov.uk/planning using the application's reference number. Due to the pressure of work it will not be possible for you to meet with the Case Officer unless you have made an appointment.

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 9th May 2012. However this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Planning Committees.

If you have not received a decision by 9th May 2012 or agreed in writing to extend the time in which the Council make a decision, you can appeal to the Secretary of State. Your appeal (under section 78 of the Town and Country Planning Act) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this using a form which you can get at <http://www.planningportal.gov.uk/planning/appeals/> or from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. If you appeal you should do so within 28 days from the statutory determination period (9th May 2012).

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

pack



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Our Ref: AW/48/12/T
Your Ref:

Please ask for:
Daun Johnson
01903 737762

13th March 2012

Dear Mr Styles

Town & Country (Trees) Regulations 1999 (as amended)
Application for Consent to Carry Out Works to Tree(s) Protected by Tree Preservation Order

Development Lop by a minimum of 3 metres 15 No Conifer trees

Location The White House 24 Kingsway Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please provide a plan clearing showing the trees being worked on.

Please confirm the species of the conifer trees.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **27th March 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

pmac42



Mr R Styles
The White House
24 Kingsway
Bognor Regis
West Sussex
po21 4dh

Dear Mr Styles

The Town and Country Planning Act 1990 (as amended)
The Town and Country Planning (Tree Preservation Order) Regs 1999
Lop by a minimum of 3 metres 15 No Conifer trees
The White House 24 Kingsway Bognor Regis

Thank you for your recent application which I received on 21st February 2012. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please provide a plan clearing showing the trees being worked on.

Please confirm the species of the conifer trees.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 13th March 2012. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

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Our Ref: AW/48/12/T
Your Ref:

Please ask for:
Mrs D Johnson
(01903) 737500 Ext 37762
28th February 2012

*12/2/ said and
not act email -
has explained what
was needed
1:20*

pmac42