

ADS
Mr Nick Hopper
7 South Way
Bognor Regis
West Sussex
po21 5hb

Our Ref: AW/43/12/

Please ask for:

Mrs S Leeson
01903 737769

Dear Mr Hopper

16 March 2012

Town & Country Planning Act 1990 (as amended)
Application for Planning Permission

Development Conversion of existing residential care home (C2 Residential Institutions) to 10 no. 1 & 2 bed flats (C3 Dwelling Houses)
Location 3 Selsey Avenue Aldwick, Bognor Regis,

Receipt:

Payment query	Receipt No. P89274	Amount £ 3,015.00
Architectural Design Services	Receipt No. P89432	Amount £ 335.00

Thank you for your application received on 17th February 2012, I am writing to acknowledge that it was accepted as a valid application on 14th March 2012. On receipt of this letter if you have any concerns about the way that the Council has described your application you should contact the Case Officer Mrs S Leeson who will be dealing with your application to discuss the matter.

Your application has been put into the Planning Register and is available for viewing by the public at the Council Offices and on the website. The Council publicise all planning applications by means of a site notice. I would be grateful if you would display the enclosed site notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 19th April 2012. You can follow how your application is progressing on the Council's website www.arun.gov.uk/planning using the application's reference number. Due to the pressure of work it will not be possible for you to meet with the Case Officer unless you have made an appointment.

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 9th May 2012. However this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Planning Committees.

If you have not received a decision by 9th May 2012 or agreed in writing to extend the time in which the Council make a decision, you can appeal to the Secretary of State. Your appeal (under section 78 of the Town and Country Planning Act) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this using a form which you can get at <http://www.planningportal.gov.uk/planning/appeals/> or from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. If you appeal you should do so within 6 months from the statutory determination period (9th May 2012).

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This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

Please do not hesitate to contact us if you have any queries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL ROBERTS', with a long horizontal flourish extending to the left.

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.

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Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/43/12/

Your Ref:

Please ask for:

Mrs S Honney-Bayes
01903 737500 Ext 37445

21st February 2012

ADS
Mr Nick Hopper
7 South Way
Bognor Regis
West Sussex
po21 5hb

Dear Mr Hopper

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Conversion of existing residential care home (C2 Residential Institutions) to 10 no. 1 & 2 bed flats (C3 Dwelling Houses)
3 Selsey Avenue Aldwick Bognor Regis

Thank you for your recent application which I received on 17th February 2012. It is being dealt with by Mrs S Honney-Bayes who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

The fee deposited with your application is incorrect. I suggest it should be £3350. This would attract an additional fee of £335. I would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted)

The floor plans and elevations do not accord. Please provide 1 electronic or 3 paper copies of revised plans:

- The existing north elevation shows a window (west end of north elevation) which is not shown on the existing first floor plan.
- The existing ground floor plan shows 3 windows and a door, but the existing east elevation shows 2 windows and a door.
- The proposed north elevation shows 4 roof lights which are not on the proposed second floor plan.
- The proposed east elevation shows 2 sets of doors, but only 1 set is shown on the proposed second floor plan.
- The proposed south elevation shows 2 small windows which are not shown on the proposed first floor plan.

This application requires a Flood Risk Assessment. Please refer to the guidance notes available on our website detailed below (click on Local List)

Please complete the validation checklist - all boxes must be completed even if not applicable. The checklist and guidance notes are available on our website detailed below (Full Application Forms - Full application - and click on Checklist)

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 6th March 2012. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely



Karl Roberts
Assistant Director Planning Services &
Housing Strategy

pmac42

ADS
Mr Nick Hopper
7 South Way
Bognor Regis
West Sussex
po21 5hb

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
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Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/43/12/
Your Ref:

Please ask for:
Siobhan Honney-Bayes
extn. 37445

13th March 2012

Dear Mr Hopper

Town & Country Planning Act 1990 (as amended)

Application for Full Planning Permission

Development Conversion of existing residential care home (C2 Residential Institutions) to 10 no. 1 & 2 bed flats (C3 Dwelling Houses)
Location 3 Selsey Avenue Aldwick Bognor Regis

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please provide 1 electronic or 3 paper copies of a revised proposed second floor plan. The proposed north elevation shows 4 roof lights which are not on the proposed second floor plan.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **27th March 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

A handwritten signature in black ink, appearing to be 'KAR' with a stylized flourish underneath.

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

Please note a copy of this letter has been sent to the applicant.

pmac42



Mr Kirit Shah
2 Parham Drive
Gants Hill
ILFORD
Essex
IG2 6LZ

Dear

**The Town and Country Planning Act 1990 (as amended)
Pre-Application Advice Enquiry**

I would like to keep the main part of existing building as it is and modernise extension parts with flat roof. I would like to replace all flat roofs with pitched roof. □

I would also like to convert the site into 9 two bedroom flats and 3 one bedroom flats arranged on 3 levels. With the front garden, partly landscape and partly create 12 parking spaces. Create rear landscape communal garden. □

Try to make whole site energy efficient by ensuring proper insulations. Once I obtain pre planning advice I shall get the necessary drawings done and submit them.

3 Selsey Avenue Bognor Regis PO21 2QZ

Thank you for your recent application which I received on 6th October 2011. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

No fee accompanied your application as is required by the Regulations. I suggest that the required fee is £360 and would be grateful if you would forward a cheque for this amount to me as soon as possible. (Please note that cash can no longer be accepted at these offices)

I would suggest that plans be submitted along with the fee for a more informed response.

For further guidance or to obtain the documents as required above please refer to our website:

<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 21st October 2011. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: PAA/96/11/

Your Ref:

Please ask for:

Miss C Burrows

01903 737500 Ext 37459

7th October 2011

pmac42

Mr N Hopper
7 South Way
BOGNOR REGIS
West Sussex
PO21 5HB

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex, BN17 5LF
Tel: (01903) 737500
Fax: (01903) 716019
DX: 57406 Littlehampton
Minicom: (01903) 732765
e-mail: planning@arun.gov.uk



22nd March 2012

Your Ref:

Our Ref: AW/43/12

Please ask for:
Planning Services
Mrs S Leeson
Direct Line: (01903) 737769

Dear Mr Hopper

LPA Ref: AW/43/12
Proposal: Conversion of care home to 10no 1 x 2 bed flats
Address: 3 Selsey Avenue, Aldwick

I refer to the above development for which planning permission is currently being considered by the Local Planning Authority. This letter is to notify you of the Council's affordable housing policy which was approved on the 18th August 2010 and officially came into force on that date. Details of the policy can be found on the Council's website: http://www.arun.gov.uk/main.cfm?type=AFFORDABLE_HOUSINGP

The policy relates to all schemes which propose the net gain of one or more housing units for which affordable housing provision is a requirement. Where it is not practical for on-site provision of affordable housing (typically on schemes of tenor less units) the Council will seek financial contributions towards offsite provision by way of a commuted sum secured by a Section 106 legal agreement.

Your planning application was received by the Council after the 18th August 2010 and therefore qualifies for the provision of affordable housing. The commuted payment for the proposal is £77,402.00. Please note that this sum is **not** payable until the commencement of development in the event planning permission is granted. In addition to the commuted sum a monitoring fee of £150 is payable but again this is **not** payable until the commencement of development.

At this stage the only requirement is the provision of a legal agreement which will enable the commuted sum and monitoring fee to be secured in the future. The legal agreement must be provided within the lifetime of the planning application otherwise permission will be refused on the basis that there is no mechanism in place to secure necessary financial contributions. The Council's legal section can be instructed to draft the legal agreement for which there is an administration fee of £450.00. This fee is payable upon instruction and cheques are to be made payable to Arun District Council. The Council's Planning Solicitor, Delwyn Jones, can be contacted directly on 01903 737737 for instruction. Once drafted Mr. Jones will send the legal agreement directly to the Applicant/s to sign and return to the Council.

Cont'd

Cont'd

I trust this information is of assistance to you and should you wish to discuss this matter further please contact me on the above number.

Yours sincerely

Susan Leeson
Principal Planner

c.c. Delwyn Jones (Council Solicitor)