

Mr Thomas Langman
1- Merrion Farm Cottages
Bines Green
Partridge Green
RH13 8EH

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/410/21/T
Your Ref:
Date: 14th December 2021

Dear Mr Langman,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: T1) Oak tree crown reduction of around 3 meters back to where its been done previously, reducing in younger growth. The Client wishes to keep on top of the trees maintenance and will also let in more light to the garden.

Reduce in large low limb going towards the house and glasshouse.

Location: T2) Remove Laylandii leaning on fence
49 Old Place Aldwick PO21 3AX

Thank you for your recent application which I received on 13th December 2021. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

Please amend the submitted sketch plan to include road names and re submit.

Please provide the proposed height and spread measurement, in metres, of 1 No. Oak tree after 3m reduction.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **28th December 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>