



See copy

POPLAR & OAK

Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex BN17 5LF  
Tel: 01903 737756  
[www.arun.gov.uk](http://www.arun.gov.uk)

AW/38/14/7.

Application for tree works: works to trees subject to a tree preservation order (TPO)  
and/or notification of proposed works to trees in a conservation area.

### Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

#### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application notice cannot proceed.

#### 1. Applicant Name and Address

|                     |               |               |         |               |  |
|---------------------|---------------|---------------|---------|---------------|--|
| Title:              | MR.           | First name:   | ANTHONY |               |  |
| Last name:          | ARMITAGE      |               |         |               |  |
| Company (optional): |               |               |         |               |  |
| Unit:               |               | House number: | 19      | House suffix: |  |
| House name:         | LIBERTY HOUSE |               |         |               |  |
| Address 1:          | 19 THE DRIVE  |               |         |               |  |
| Address 2:          | ALDWICK       |               |         |               |  |
| Address 3:          |               |               |         |               |  |
| Town:               | BOGNOR REGIS  |               |         |               |  |
| County:             | W. SUSSEX     |               |         |               |  |
| Country:            | ENGLAND       |               |         |               |  |
| Postcode:           | PO21 4DU      |               |         |               |  |

#### 2. Agent Name and Address

|                     |  |               |  |               |  |
|---------------------|--|---------------|--|---------------|--|
| Title:              |  | First name:   |  |               |  |
| Last name:          |  |               |  |               |  |
| Company (optional): |  |               |  |               |  |
| Unit:               |  | House number: |  | House suffix: |  |
| House name:         |  |               |  |               |  |
| Address 1:          |  |               |  |               |  |
| Address 2:          |  |               |  |               |  |
| Address 3:          |  |               |  |               |  |
| Town:               |  |               |  |               |  |
| County:             |  |               |  |               |  |
| Country:            |  |               |  |               |  |
| Postcode:           |  |               |  |               |  |

### 3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:   
House name:   
Address 1:   
Address 2:   
Address 3:   
Town:   
County:   
Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

NO 3  
~~LEAF~~ OAK. REDUCE BY 0.5 METRE.  
NO 4 POPLAR REDUCE HEIGHT  
BY 3 METRES TO REDUCE  
EXPOSURE TO HIGH WINDS

### 5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

### 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

NO 3  
OAK ON ATTACHED PLAN. OAK HAS GROWN IN VERY CONFINED  
SPACE B (APPROX 0.75 METRE) BETWEEN BRICK GARAGE AND  
FOOTPATH. GROWTH CAN OBSTRUCT PATH AND INTRUDE INTO  
ADJOINING PROPERTY.

### 4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No  
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:  MR First name:  ANTHONY  
Last name:  ARMITAGE  
Company (optional):   
Unit:  House number:  19 House suffix:   
House name:  LIBERTY HOUSE  
Address 1:  19 THE DRIVE  
Address 2:  ALDWICK  
Address 3:   
Town:  BOGNOR REGIS  
County:  W. SUSSEX  
Country:  ENGLAND  
Postcode:  PO 21 4DU

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

