

Mr John Hudson  
375  
Chichester Road  
Bersted  
PO21 5AT

Please ask for:

Email:

Telephone:

Our Ref: AW/35/21/HH

Your Ref:

Date: 4th February 2021

Dear Mr Hudson,

**Town & Country Planning Act 1990 (as amended)**  
**Town & Country Planning (Development Management Procedure) (England) Order 2015**

**Application for Planning Permission for Works or Extension to a Dwelling**

**Development:** To extend ground floor by 2.5m across back of house. Knock three rooms at the back of the house into one including extension. To make a kitchen dinner. Change roof from a point to a Apex on both sides of the roof. Having a flat roof at the very top. Not going above existing height. Creating two bedrooms with master bedroom with a ensuite. A family bathroom and a small study. Dormer over rear bedrooms sloped to put solar panels on. Apex dormer over front study window. Old kitchen to be made into a utility and shower room with toilet. Existing living room to have a log burner in. Windows and doors to all be tripple glazed. Take gas out and replace with electric heating solar panels and air source heat pump.

**Location:** 27 Grosvenor Gardens Aldwick PO21 3EZ

Thank you for your recent application which I received on 31st January 2021. It is being validated by Technical Support Team who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

#### CIL Additional Information Form

This application may be CIL liable, please complete and return the Form1 CIL Additional Information. The form and further information about CIL can be found on the website: [www.arun.gov.uk/cil](http://www.arun.gov.uk/cil)

Description: Please provide a more concise description.

Location Plan: Please confirm the red outline is around the entire site

Dimensions: You are required to include dimensions on the block plan from the proposed extension to all site boundaries.

Existing Plans: Please provide the existing plans for this application

For further detailed information on validation requirements please go to our website and refer to the

requirements list for this type of application: <http://www.arun.gov.uk/making-a-planning-application>  
If you are unable to access the website, please contact this office so a copy can be sent to you.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

Please provide the above by **18th February 2021** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website [www.arun.gov.uk/planning-privacy-statements](http://www.arun.gov.uk/planning-privacy-statements)

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.