



Mr B Martin
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Our Ref: AW/358/17/NMA
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Martin

20th December 2017

Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) - Article 10

Application for A Non-material Amendment Following a Grant of Planning Permission

Development Non-material amendment following the grant of AW/216/15/HH to add cedarwood cladding to top/middle section on rear elevation between windows on first floor.
Location 25 St Richards Drive Aldwick

Thank you for your recent application which I received on 14th December 2017. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

No fee accompanied this submission. Please forward the amount of £28.00 to this office.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **3rd January 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning