

Nicola Moore

From: Zoe Toppin
Sent: 07 December 2020 08:41
To: Woodsmen Tree Services
Cc: Nicola Spencer
Subject: RE: Automatic reply: AW/347/20/T

Dear Gavin,

Thank you for your email.

The officer will validate your information submitted from the day you sent it to and your application will not be affected from their out of office.

However, I will copy into this email the manager of this department to see if there was another member of the department who could finish validating this application for you, however if many be necessary to wait until Nicola returns.

Many thanks

Zoe Toppin
Planning Apprentice, Planning



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From: Woodsmen Tree Services [REDACTED]
Sent: 06 December 2020 20:02
To: Zoe Toppin [REDACTED]
Subject: Fwd: Automatic reply: AW/347/20/T

Dear Zoe

RE: AW/347/20/T

Please see below an email I have sent to Nicola. An application I have submitted has been sent back to me requesting further information by December 16th. The case officer is Nicola Moore. I have sent through the information and received an out of office reply until the 14th from Nicola. Do you think this 2 day window after Nicola returns will be enough time to ensure the application goes forward?

Please could you advise or forward on this message to any of your colleagues who could also help.

Best wishes

Gavin

Dr Gavin Walker
Woodsmen Tree Services



----- Forwarded message -----

From: **Nicola Moore** [REDACTED]

Date: Sun, Dec 6, 2020 at 7:53 PM

Subject: Automatic reply: AW/347/20/T

To: Woodsmen Tree Services [REDACTED]

Thank you for your email.

I am currently out of the office until Monday 14th December and will reply to your email as soon as possible on my return. Alternatively, please email: planning@arun.gov.uk

