

Mr Mark Turner
19 Craigweil Lane
Bognor Regis
PO21 4AN

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: AW/327/20/T
Your Ref:
Date: 18th November 2020

Dear Mr Turner,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Tree Preservation) (England) Regulations 2012

Application for Works to Trees(s) subject to a Tree Preservation Order(TPO)

Development: Sycamore T1, T2 Front garden - Cyclical pollarding is necessary to achieve structural integrity appropriate for their location.
Sycamore T3, T4 Rear Garden - Cyclical pollarding is necessary to achieve structural integrity appropriate for their location.
Poplar T5, T6, T7 Rear Garden - Repeated pollarding necessary to achieve good husbandry.

Location: 19 Craigweil Lane Aldwick PO21 4AN

Thank you for your recent application which I received on 13th November 2020. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

The sketch plan should include road names so that the location is very clear. Please amend accordingly and re submit.

For clarity, please confirm if the proposed works for all trees is a re pollard to previous points.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **2nd December 2020** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.