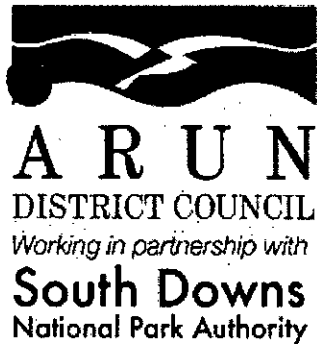




Mr R Kidd
5 Westminster Drive
Aldwick
West Sussex
PO21 3RA

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Your Ref:

Our Ref: AW/320/11/T

Please ask for: Miss K Rawlins
01903 737500 Ext 37314

15th February 2012

Dear Mr R Kidd

**The Town and Country Planning Act 1990 (as amended)
The Town and Country Planning (Tree Preservation Order) Regs 1999
Hedgerows Regulations 1997**

Crown lift 1no. Scots Pine by 5 metres, crown thin by 5% & remove deadwood. Crown lift 2no. Corsican Pines to 5 metres, crown thin by 5% & remove deadwood.
1 Lichfield Gardens Aldwick PO21 3RB

Thank you for your recent application, which was accepted as valid on 15th February 2012. It is being dealt with by Miss K Rawlins who will be able to help you by telephone should you have any questions. However, I would point out that it will not be possible for you to meet with the case officer unless a prior appointment has been arranged.

This Council is now legally obliged to publicise all planning applications received. I would be grateful if you would display the enclosed notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public. A decision cannot be made until 15th March 2012 which is the end of the advertising period.

If you have not received a decision by 11th April 2012 and have not agreed in writing to extend this time limit, or been advised that your application is invalid, you are entitled to appeal to the Secretary of State in accordance with the Town and Country Planning Act within 28 days from the date by which the decision should have been made (unless the application has been referred to the Secretary of State by this Council for decision). Appeals must be made on a form which is obtainable from the Government Office for The South East, West Sussex Team Planning, Bridge House, 1 Walnut Tree Close, Guildford, Surrey, GU1 4GA.

Please be aware that some of our correspondence including the Decision Notification will be sent by email if you have provided an email address on your forms. It is therefore important to inform us if your email address changes throughout the course of the application.

PMAC11

This acknowledgement only relates to planning and does not relate to any other legislation which may or may not apply such as Building Regulations. You will need to carry out your own checks to determine whether any other consents or permissions are required. For advice on whether Building Regulations are required please visit the government's website www.planningportal.gov.uk or seek your own professional advice. If you are in any doubt you will need to submit a formal Building Regulations submission.

I trust this of assistance to you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a stylized flourish underneath.

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

PMAC11



Mr G Purser
1 Lichfield Gardens
Aldwick
West Sussex
PO21 3RB

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
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e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning
Our Ref: AW/320/11/T
Your Ref:

Please ask for:
Miss C Burrows
01903 737500 Ext 37459

Dear Mr Purser

20th January 2012

The Town and Country Planning Act 1990 (as amended)
The Town and Country Planning (Tree Preservation Order) Regs 1999
Hedgerows Regulations 1997

**Crown lift 1no. Scots Pine by 5 metres, crown thin by 5% & remove deadwood. Crown lift
2no. Corsican Pines to 5 metres, crown thin by 5% & remove deadwood.
1 Lichfield Gardens Aldwick**

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Please provide all measurements in metres and not by percentages.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 3rd February 2012. If this information is not received by this date the application will be returned as incomplete and you will have to submit a fresh application.

Yours sincerely

Karl Roberts
Assistant Director Planning Services &
Housing Strategy



Mr G Purser
1 Lichfield Gardens
Aldwick
West Sussex
PO21 3RB

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e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: AW/320/11/T
Your Ref:

Dear Mr Purser

Please ask for:
Miss C Burrows
01903 737500 Ext 37459
5th January 2012

The Town and Country Planning Act 1990 (as amended)
The Town and Country Planning (Tree Preservation Order) Regs 1999

**Crown lift 1no. Scots Pine by 5 metres, crown thin by 5% & remove deadwood. Crown lift
2no. Corsican Pines to 5 metres, crown thin by 5% & remove deadwood.
1 Lichfield Gardens Aldwick**

Thank you for your recent application which I received on 22nd December 2011. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please provide all measurements in metres and not by percentages.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 19th January 2012. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours sincerely



Karl Roberts
Assistant Director Planning Services &
Housing Strategy

