

Our ref: PEF/DP/30894

8 October 2020

Mr A Howick
Highway Agreements
Ground Floor
Northleigh
County Hall
CHICHESTER
West Sussex
PO19 1RH

Dear Andrew

S278 Minor Agreement
Works at The Former Ship Inn Site, Aldwick Street, Bognor Regis

Please find enclosed herewith the following documents to support our S278 Application for works in Aldwick Street, Bognor Regis: -

- a) Completed S278 Minor Works Form
- b) Drawing 30894 – EX.01.P1 – 1 copy
- c) Drawing 30894 – EX.02.P1 – 2 copies
- d) Drawing 30894 – EX.03.P1 – 1 copy
- e) Planning Decision Notice Ref. AW/211/14/PL
- f) Budget Estimate

The administration fee will be paid by Surplus Property Investments Limited.

I trust that you will check through the drawings and give your approval to, or comments upon the proposed works.

Yours sincerely

Philip Faulkner EngTech MICE
for ARCHIBALD SHAW

Enc

Application for a Standard Form Minor Works Agreement to undertake Minor Highway Works under Section 278 of the Highways Act 1980

PSI/

If completing by hand, please use BLOCK CAPITALS.

Applicants MUST complete all sections of this form.

Send your completed form, supporting documents and plans by post to: Highway Agreements Team, Planning Delivery, West Sussex County Council, Chichester, PO19 1RH.

Visit our website for more information: www.westsussex.gov.uk/roadagreements.

APPLICANT

Name	—
Job Title	—
Organisation	SURPLUS PROPERTY INVESTMENTS
Address 1	15 NORTH CLAREMONT ST.
Address 2	—
Town	GLASGOW
Post Town	—
Postcode	G3 7NR
Phone	—
Email	—

CONTRACTOR (if different from applicant)

Name	—
Job Title	—
Organisation	LAND BUILD
Address 1	THE COLONNADES
Address 2	LONDON ROAD
Town	PULBOROUGH
Post Town	—
Postcode	RH20 1AS
Emergency out of hours phone	—

DESCRIPTION OF WORKS

PSI/

MINOR KERB BUILD OUTS + FOOTWAY WORKS
IN ALDWICK STREET, BOGNOR REGIS. WITH
ASSOCIATED LINING.

WORKS TO PROGRESS OPENING OF FORMER
SHIP INN AS A ONE STOP CONVENIENCE
STORE.

Duration of the works (in weeks)

2

PUBLIC UTILITY APPARATUS

It is essential that the Applicant contacts ALL the relevant Public Utilities and is aware of the positions and respective depths of Any Public Utility Apparatus within the vicinity of the Highway being excavated.

The Applicant is solely responsible for the and the County Council accepts no liability for any damage howsoever caused to any public utility apparatus by entering into this Standard Form Minor Works Agreement the Applicant accepts complete liability for the cost of any repair as deemed necessary by the owner of the apparatus.

By signing this Standard Form Minor Works Agreement application I confirm that all Statutory Undertakers have been contacted and agree to pay costs incurred.

☐ I attach copies of correspondence/replies and marked-up plans.

DOCUMENTS

PSI/

Enclosed with this application form are the following documents.

Applicants to provide Costs Estimate (to be used in calculation of cash deposit) see Clause 15

- ☐ Cheque for £3,000 in respect of administration/inspection fees or receipt if paid online
- ☒ Copy of planning consent and approved planning drawing
- ☒ Proof of Public Liability Insurance of £10 million
- ☐ Stage 2 Safety Audit and designer's response (refer to Technical Note 1b)
- ☐ Proof that all operatives are accredited under the New Roads and Street Works Act 1991 and are trained/aware of the Approved Code of Practice – Safety at Street Works 2002.
- ☐ Proof of order and payment being placed with the electrical contractor for the supply and connection to street furniture (street lighting, signing and bollards), where applicable.

DECLARATION

I hereby apply for a Standard Form Minor Works Agreement to undertake minor highway works as described above, subject to the conditions overleaf and special conditions attached, which I have read and accept, and I hereby agree to construct the works in accordance with the drawings stamped and approved by the Proper Officer of West Sussex County Council.

Signed on behalf of the applicant

Date

06-10-2020

In the presence of

Date

06.10.2020

* If completing this form electronically, please print the completed form and then sign your name here.



Verification of Insurance - To whom it may concern

Dear Sirs,

Insured: LANDBUILD LIMITED

We act as insurance brokers to the above client and in this capacity can provide brief details of their current Employers Liability, Third Party Liability and Contractors "All Risks".

EMPLOYERS LIABILITY

Insurers: Aspen Insurance UK Limited
Policy Number: C2089742
Period of Insurance: 1st April 2020 to 31st March 2021
Limit of Indemnity: £10,000,000 any one event but £5,000,000 arising from acts of Terrorism

THIRD PARTY LIABILITY

Insurers: Aspen Insurance UK Limited
Policy Number: C2089751 and C2089753
Period of Insurance: 1st April 2020 to 31st March 2021
Limit of Indemnity: £10,000,000 any one event

CONTRACTORS "ALL RISKS"

Insurers: Aspen Insurance UK Limited
Policy Number: C2089751
Period of Insurance: 1st April 2020 to 31st March 2021
Contract Limit: £2,500,000
Plant Limit: £500,000 (Owned and Hired-in)

The above insurance provides the usual Indemnity to Principals clause and in respect of Contractors "All Risks" will also extend to include any Employer as a joint named insured, where required under contract.

This document is provided for information only and cover is subject to Insurer's policy terms, conditions, limitations and exclusions. Cover may also be subject to cancellation provisions and warranties.

The issuance of this document does not make the person or organisation to whom it has been issued an additional insured and confers no rights upon the recipient, nor does it modify in any manner the contract of insurance between the Insured and Insurers.

Without prejudice to the foregoing no assurance is given by us to the adequacy or otherwise of the sums insured /limit of liability/indemnity (as the case may be) under the insurance policies. Nor do we express any view or assume any liability as to the solvency or future ability to pay of any of the insurance companies with whom the



ALDWICK

Reproduced from or based upon 2020 Ordnance Survey mapping with permission of the Controller of HMSO © Crown Copyright reserved. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.	Run District Council AWP/18/006/Gussex County Council Licence No. 100026447	Local Development for Customers and Communities	Information about the status of a highway, and in some circumstances the extent of the highway, may be taken from a number of sources held by the County Council. Unless taken from a legal agreement the information should be regarded as guidance only.	Date: 24/08/2020 Scale: 1:1,250
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